

**HOLT PARISH COUNCIL  
MINUTES OF THE MEETING HELD  
IN HOLT VILLAGE HALL AT 7.30 p.m.  
ON THURSDAY 17 AUGUST 2017.**

**Present :-**

**P. Winney (Chairman)  
J. Bowker (Vice Chairman)  
P. Mobbs  
G. Wotton  
C. Lightfoot (Clerk)  
District Councillor Mrs. P Cumming  
County Councillor Mr P. Grove**

**Absent:-**

**J. Harper  
M. Troman**

**In Attendance:-**

**Mr David Kilner (Parishioner)  
Mr Ed Dursley (County Highways)**

<b>1.</b>	<p><b>PUBLIC QUESTION TIME</b></p> <p>The Chairman welcomed Mr David Kilner to the Meeting. Mr Kilner explained he had come to discuss the forthcoming Velo cycle race on 24 September 2017. The Chairman explained this would be covered later in the Meeting under Agenda item 5.</p>	
<b>2.</b>	<p><b>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</b></p> <p>The Clerk reported that apologies had been received from Parish Councillor Mr M Troman. Parish Council approved the reason for absence.</p>	
<b>4.</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>a) <b>Register of Interests.</b> There were no changes to the Register of Interests.</p> <p>b) <b>Registration of Personal Interests.</b> The Chairman registered an interest in planning application 17/00947/HP 3 Red Lion Cottages.</p> <p>c) <b>Registration of Prejudicial Interests.</b> There was no registration of Prejudicial interests.</p> <p>d) <b>Written requests for the Council to grant a dispensation.</b> There had been no written requests for dispensation.</p>	

4.	<p><b>COUNTY AND DISTRICT COUNCILLOR REPORTS.</b></p> <p>District Councillor Mrs P. Cumming reported on the following issue.</p> <p>a) <b>Planning department.</b> Improvements have been made on the speed applications are processed but there are further improvements required.</p> <p>District Councillor Mrs P. Cumming also wished to discuss the Velo Cycle Race which it was agreed would be covered under Agenda item 5.</p> <p>County Councillor Mr P. Grove reported the following matters of note.</p> <p>a) <b>Children’s Services.</b> Following the inadequate Ofsted rating received by Children’s Services in January much progress has been made to address the issues raised. A follow up Ofsted visit is due to take place shortly.</p> <p>b) <b>Job claimants.</b> There has been a decrease in the number of 18-64 claiming job seekers allowance. MHDC figures remain below the national average.</p> <p>c) <b>Highways.</b> County Councillor Mr P. Grove reported that the mini roundabout on the A4133 has now been inspected by Highways. Unfortunately it is considered that there is not a necessity to increase the signage at this location or change the road layout. Highways have agreed to monitor the location but more statistical evidence is needed to support changes.</p> <p>The pavement widening between the mini roundabout and the Holt Fleet on the A4133 is now completed. The drop kerb opposite Broomfields is due to be completed by Easter 2018. The Chairman thanked County Councillor Mr P. Grove for his intervention on this issue.</p> <p>The review of Red Lion junction is part of the Local Transport Plan 4. County Councillor Mr P. Grove gave Parish Council his assurance that any changes would be fully discussed with Parish Council prior to implementation.</p>	
"5.	<p><b>VELO CYCLE RACE 24 SEPTEMBER 2017.</b></p> <p>The Velo Cycle Race was discussed extensively by Parish Council, District Councillor Mrs P. Cummings, County Councillor Mr P. Grove and Mr Ed Dursley of County Highways. Concerns were expressed about the lack of publicity of the event and the failure to consult Parish Council over the planned road closures. Of particular concern was the loss of revenue to businesses in the Parish as a result of the road closures. Mr Dursley sympathised with the concerns raised and explained the history behind the event, the procedures for agreeing and advertising the road closures and the how the event would operate on the day.</p> <p>Mr David Kilner expressed his concerns in relation to the map and accompanying paperwork which has been delivered to Parishioners to</p>	

	<p>inform them of the event. Mr Dursley apologised for the errors made and said he would pass this back to the organisers. The Chairman expressed that Parish Council would like to see a replacement accurate copy of the paperwork delivered.</p> <p>Following the discussion it was decided that Parish Council would be happy to promote Holt as a location for spectators for the Velo. It was suggested that parking would be provided at Holt Millennium Green and Holt Fishing Pools for a cost. Mr Dursley and County Councillor Mr P. Grove agreed to pass this on in the Meeting they were holding with the Velo organisers and inform Parish Council of the outcome. Mr Dursley further confirmed that live road closures would be available on roadworks.org. Also a review would be completed following the event by mid-October and this would influence whether further events would be undertaken.</p>	<p>PG ED</p>
<p>6.</p>	<p><b>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 15 JUNE 2017.</b></p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 15 June 2017 were approved by Parish Council and signed by the Chairman as a true record.</p>	
<p>7.</p>	<p><b>PROGRESS REPORTS</b></p> <p>a) Appointment of Lengthsman – progress report. The Clerk queried whether the Lengthsman had carried out any duties yet as she had not yet received any timesheets. The Chairman agreed to follow this up.</p> <p>b) Appointment of Parish Footpaths Officer – progress report. The Clerk reported that she had submitted the application from Mr Trevor Bourne to WCC and was awaiting a response. She further said she had spoken to Mr Paul Goodman to request the footpaths were strimmed as in previous years. Unfortunately Mr Goodman had indicated that he did not wish to continue with this role. The Chairman asked the Clerk to clarify the footpaths which require strimming and the costs involved. He would than ask whether Mr Jobson would be happy to carry out this role. The Clerk further reported that she had asked Mr Goodman to trim the trees in the bus laybye on the A443 and Mr Goodman had agreed to inspect the site. It was also raised that some of the trees in School Lane were obscuring the footpath. The Chairman agreed to speak to Mr Jobson about cutting back these trees.</p> <p>c) Project to refurbish Parish benches – progress report. The Chairman reported that the benches had been removed for refurbishment by Mr Jobson.</p> <p>d) Millennium Green grant funding – progress report. The Chairman reported the application has been made in the name of Parish Council for a £10 000 grant from Lottery funding. This grant will cover the cost of the container, groundworks, alarm system, picnic benches, dog waste bin and collection and contract. The paperwork</p>	<p>PW</p> <p>CL</p> <p>CL PW</p> <p>CL</p>

	<p>has been drawn up by Nicky Dupays and is ready for submission. The Clerk confirmed that funds were available to pay for the container and alarm system prior to the grant money being received. She further confirmed it would be possible to reclaim the VAT on these payments.</p> <p>The Chairman further reported that he had resigned as Chairman of the Holt Millennium Green Trust but would continue to work on this project until completion.</p>	
8.	<p><b>PLANNING</b></p> <p>a) Applications Pending.  <i>17/00564/HP Irena, Ockeridge Lane. Front porch, rear and side extension and detached 3 bay garage with room over. (Recommend refusal).</i> There had been no further progress on this application.</p> <p>b) Approvals/Refusals.  <i>17/00433/ADV Erection of 18 external signs, Lakeside campus, Worcester Road, WR6 6NH. (Approved).</i>  <i>17/00947/HP 3 Red Lion Cottages, WR6 6LZ. Single storey kitchen extension (Approved).</i>  <i>17/00743/HP 2 Cherry Orchard, WR6 6ND. Single storey rear extension (Approved).</i>  <i>17/00801/FUL 12 Cherry Orchard, WR6 6ND. New detached bungalow (Approved).</i></p> <p>c) Other Planning issues.  There were no further applications to discuss.</p>	
9.	<p><b>FINANCE</b></p> <p>a) To note the current bank balances.  It was confirmed that the Deposit Account stood at £ 4808.08p and the Current Account stood at £ 1480.92p. The Clerk confirmed that the second half of the precept was due to be received at the end of September.</p> <p>b) To consider payments made in accordance with the attached schedule.  The following cheques were approved retrospectively:-  £2406.00 (Cheque No. 1135) (Container Millennium Green), £48.00 (Cheque No. 1137) (Village Hall Hire), £44.93 Mr WP Winney (Cheque No. 1138) (Materials for bench refurbishment), £327.50 Mrs C. Lightfoot (Cheque No. 1139) (Clerk's salary July 2017), £327.50 Mrs C. Lightfoot (Cheque No. 1140) (Clerk's salary August 2017).  The following cheques were signed and the invoices initialled by two members of Parish Council:-  Mrs C. Lightfoot £7.00 (Cheque No. 1141) (Clerk's expenses August 2017), Mr WP. Winney £110.20 (Cheque No. 1142) (Container siting Millennium Green).</p> <p>c) To review the current spend against budget.  Parish Council noted the actual spend against budget.</p> <p>d) To note the current status of the audit.  The Clerk reported that she had spoken to the auditors on the telephone and was expecting the paperwork confirming the satisfactory</p>	

	completion of the audit imminently.	
10.	<p><b>CORRESPONDENCE FOR INFORMATION</b></p> <p>The Clerk reported that all correspondence of note had been circulated prior to the Meeting.</p>	
11.	<p><b>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</b></p> <p>There were no decisions to report.</p>	
12.	<p><b>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</b></p> <p>a) Local Council Review. It was agreed that Parish Council would continue with their subscription to the Local Council Review. The Clerk was asked to action this.</p> <p>b) Parish Magazine. The Clerk was reminded that all items for submission to the Parish Magazine needed emailing to Anne Stark (editor) and Rev Robert Latham.</p> <p>c) Holt Churchyard. There has been no further news on the consecration of Holt Churchyard. Tree planting is scheduled to take place in the Autumn. The Clerk highlighted a church working party taking place on Saturday 26 August 2017. Parish Councillor Mr A. Blissett agreed to advertise this on the Parish website.</p>	<p>CL</p> <p>AB</p>
13.	<p><b>DATE OF NEXT MEETING</b></p> <p>The date of the next Meeting of Parish Council was confirmed as Thursday, 21 September 2017.</p>	