

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 19 JANUARY 2017.**

Present :-

**P. Winney (Chairman)
J. Bowker (Vice Chairman)
A. Blissett
P. Mobbs
G. Wotton
M. Troman
C. Lightfoot (Clerk)
County Councillor Mr P. Grove
District Councillor Mrs. P Cumming**

Absent:-

J. Harper

1.	<p>PUBLIC QUESTION TIME</p> <p>There were no members of the public present and therefore no questions.</p>	
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Clerk reported that no apologies had been received.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. Mr M. Troman registered an interest in planning application 16/01018/FUL Land at OS7848 6250 Ockeridge, Wichenford.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>District Councillor Mrs P. Cummings reported the following matters of note.</p> <p>a) Budget. Government funding has been reduced by £200,000 per year for the next 4 years. MHDC are therefore looking for ways to make savings.</p>	

	<p>Some savings will be made by providing new accommodation for the Council.</p> <p>b) Refuse collection service. The refuse collection service is currently out to tender with bids being considered.</p> <p>c) Planning application 16/01018/FUL Land at OS 7848 6250 Ockeridge, Wichenford. The application for holiday accommodation was approved by MHDC committee. However, the conditions imposed prevent them being used as a permanent residence as tendency is restricted to 90 days and a register needs to be maintained of all occupants. There is also the necessity to replace the entrance to the main road.</p> <p>The Chairman raised the issue of costs being awarded to MHDC following the unsuccessful appeal to the Planning Inspectorate on the Millennium Green application, District Councillor Mrs P. Cummings stated that whilst it was the intention of MHDC to claim costs nothing further had been reported on this to date.</p> <p>County Councillor Mr P. Grove provided the Clerk with a copy of his report on County Council matters. The main issues were:-</p> <p>a) Ofsted. WCC have recently received an Ofsted inspection of Children's Services. The report has yet to be published but WCC are already addressing some of the issues that will be raised in the report.</p> <p>b) Carrington Bridge. It is likely a decision will be made on the proposal to widen the Carrington Bridge in July 2017. The time scale of the project will be approximately 2 years.</p> <p>c) Dropped kerb Woodbury Park. This work is due to be carried out at the end of January, beginning of February.</p> <p>d) Red Lion Junction. County Councillor Mr P. Grove stated he had highlighted the issue of the bottle neck of traffic at the junction at the Red Lion. Highways are currently assessing the situation.</p> <p>e) Footpath to Broomfields. Parish Council again highlighted their concerns over the safety of pedestrians using the footpath to Broomfields. It has been reported numerous times to Highways with no action take. County Councillor Mr P. Grove agreed to perform a site visit with a member of the Highways team.</p>	<p>PG</p> <p>PG</p>
5.	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 17 NOVEMBER 2016.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 17 November 2016 were approved by Parish Council and signed by the Chairman as a true record.</p>	

<p>6.</p>	<p>PROGRESS REPORTS</p> <p>a) BT Telephone Kiosk defibrillator project – progress report. Parish Councillor Mr P. Mobbs provided the Clerk with the agreement from the Ambulance service. As part of the terms and conditions of this agreement is the necessity that the defibrillator is checked weekly. Parish Councillor Mr P. Mobbs has provided a record sheet in the telephone kiosk to provide a record along with his contact details so any problems can be reported. Parish Councillor Mr P. Mobbs stated he was happy to coordinate the weekly checks.</p> <p>b) Transparency fund – update on application for funding. The Clerk reported that she was still awaiting the grant monies from this fund as there had been a query about the software. This was now resolved and the application being processed.</p> <p>c) Recruitment of Parish Footpaths Officer – update on progress. There have been no further developments on this to date. Parish Council were asked to keep making enquiries.</p> <p>d) Red Lion Public House – update on exterior lighting. The Clerk was asked to send a letter to Enterprise Inns courtesy of the Red Lion complaining about the exterior lighting. The landlord is unable to alter some of the lighting which has been installed by Enterprise Inns. The Clerk was asked to send a further letter to Highways highlighting the issue of flooding at Red Lion junction in times of heavy rain.</p> <p>e) Community Speed Watch – progress report. This issue has still to be followed up by County Councillor Mr P. Grove.</p> <p>f) Divisional funding – update on application. The Clerk reported that the monies for the Divisional funding application for the churchyard extension and Woodbury Park footpath had now been received. The Chairman thanked County Councillor Mr P. Grove for his generosity. District Councillor Mrs P. Cummings reported that she had a small fund available. Parish Council decided to make an application for £200.00 to cover the purchase of new Christmas lights. The Clerk was asked to complete the necessary paperwork.</p> <p>g) Drain clearance – Cherry Orchard. This work has been carried out. The Clerk was asked to report the drain by the village shop which also requires sucking and jetting. The Clerk reported that Parish Council’s comments had been submitted.</p>	<p>ALL</p> <p>CL</p> <p>PG</p> <p>CL</p> <p>CL</p>
<p>7.</p>	<p>PLANNING</p> <p>a) Applications Pending. <i>16/00497/FUL Proposed erection of a single dwelling, Tweenways, Holt Heath, Worcester.</i> The resubmission of this application was discussed. Parish Council did not have any objections to the application.</p> <p>b) Approvals/Refusals.</p>	

	<p>16/01486/Out Wishville, Ockeridge Lane (Refused). 16/01018/FUL Land at OS7848 6250 Ockeridge. Wichenford (Approved). This application was discussed under Agenda item 4 District Councillor reports.</p> <p>16/01265/FUL Top Barn Business Centre. Change of use to Kindergarten and placement of temporary log cabin on site. (Approved). 16/01329/FUL Top Barn Business Centre. Change of use to mixed use, storage and caravan sales and the siting of an office and associated features (Approved)</p> <p>c) Other Planning issues. APP/J1860/W/16/3160329 15/00811/OUT Outline application for 24 dwellings, Field off School Lane (Recommend Refusal) Appeal Hearing Date Wednesday 8th February 2017, The Council Chamber, Avenue Road, Malvern WR14 3AF. The appeal was discussed by Parish Council. It was agreed that those members of Parish Council who would be attending the Hearing would meet to discuss the verbal submission which would be made at the Hearing.</p>	
<p>8.</p>	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £ 4333.83p and the Current Account stood at £ 1822.13p.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were approved retrospectively by Parish Council:- Worcester Community First Responders (Cheque No. 1106) £100.00 (defibrillator donation), Worcester Lions (Cheque No. 1107) £200.00 (Christmas sleigh donation), Mr W.P. Winney (Cheque No. 1108) £192.02 (Woodbury Park fencing), Mrs C. Lightfoot (Cheque No. 1109) £308.33 (Clerk's salary December 2016), Mrs C. Lightfoot (Cheque No. 1110) £14.07 (Clerk's expenses December 2016), Mr C. Jones (Cheque No. 1111) £204.00 (Lengthsman November 2016), J. Massey electrics (Cheque No. 1112) £220.92 (Telephone kiosk electrics). The following cheques were signed and the invoices initialled by two members of Parish Council:- Holt Heath Village Hall (Cheque No. 1113) £48.00 (Village Hall Hire), Mr W.P. Winney (Cheque No. 1114) £197.37 (Christmas lights), Mr C Jones £132.00 (Cheque No. 1115) (Lengthsman – December 2016), Mrs C. Lightfoot (Cheque No. 1116) £308.33 (Clerk's salary January 2017), Mrs C. Lightfoot (Cheque No. 1117) £5.80 (Clerk's expenses – January 2017).</p> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget. The Clerk advised that Parish Council were still awaiting the VAT reclaim and Transparency grant funding.</p> <p>d) Report on precept request for 2017/18. The Clerk reported that this had been submitted to MHDC in line with</p>	

	<p>what had been discussed at the Meeting of Holt Parish Council held on 17 November 2016.</p>	
9.	<p>CORRESPONDENCE FOR INFORMATION</p> <p>The Clerk reported all correspondence of note had been circulated prior to the Meeting.</p>	
10.	<p>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <p>There were no items to discuss.</p>	
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <ul style="list-style-type: none"> • Millennium Green. A discussion was held in relation to the future of the Millennium Green. Parish Council agreed that the situation would continue to be monitored. 	
13.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as Thursday, 16 February 2017.</p>	