

**HOLT PARISH COUNCIL  
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL  
AT 7.30 p.m. ON THURSDAY 20 FEBRUARY 2020**

**Present :- P. Winney (Chairman), P. Mobbs (Vice Chairman), G. Wotton, D. Pugh, C. Lightfoot (Clerk).**

**In Attendance :- District Councillor Mrs. P Cumming.**

**Absent:- C. John, J. Bowker, J. Harper, County Councillor Mr P. Grove.**

<b>1</b>	<p><b><u>Public Question Time.</u></b></p> <p>There were no members of the public present and therefore no questions.</p>	
<b>2</b>	<p><b><u>To consider apologies and approve reasons for absence.</u></b></p> <p>The Clerk reported that apologies had been received from County Councillor Mr P. Grove and District Councillor Mrs P. Cumming.</p>	
<b>3.</b>	<p><b><u>Declarations of Interest.</u></b></p> <p><b>a) Register of Interests.</b> There were no changes to the Register of Interests.</p> <p><b>b) Registration of Personal Interests.</b> There was no interest of Personal interests.</p> <p><b>c) Registration of Prejudicial Interests.</b> There was no registration of Prejudicial interests.</p> <p><b>d) Written requests for the Council to grant a dispensation.</b> There had been no written requests for dispensation.</p>	
<b>4.</b>	<p><b><u>County and District Councillors reports for information.</u></b></p> <p>County Councillor Mr P. Grove had reported no matters of note prior to the Meeting.</p> <p>District Councillor Mrs P. Cumming reported the following matters of note:-</p> <p style="padding-left: 40px;">a) Chief Executive Jack Hegarty retirement. There is currently a panel working on a replacement.</p> <p style="padding-left: 40px;">b) Climate change emergency. MHDC are in the process of forming plans to reduce their carbon footprint by 50% by 2030 and meet the government target of being carbon neutral by 2050. Initiatives include a transfer of the refuse collective fleet vehicles to more sustainable transport, planting more trees and a £2 million project to upgrade Malvern Splash starting in September</p> <p style="padding-left: 40px;">c) Ward Boundaries. The Boundaries Commission will be carrying out a review of the ward boundaries to try and make wards equal in terms of electorate and reduce the number of District Councillors. The views of the parishes will be sought on this issue.</p>	
<b>5.</b>	<p><b><u>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 16 JANUARY 2020.</u></b></p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 16 January 2020 were approved by Parish Council and signed by the Chairman as a true record.</p>	

<p><b>6.</b></p>	<p><b>PROGRESS REPORTS</b></p> <p>a. Village Hall refurbishment – progress report. Parish Councillor Mr Dennis Pugh reported on research he had done of the facilities and finances of village halls in neighbouring parishes. Following a report from a Chartered Surveyor it was felt that the current building is sound enough to repair and Parish Councillor Mr Dennis Pugh presented some example plans and list of requirements for refurbishment. Priority will be given to a kitchen extension and new toilets and a car park. Questions were asked whether the floor, heating system and the underpinning needed doing. The sewage can be connected to the main system and the septic tank can then be disposed of. The income of the village hall was fallen from £8000 in 2015 to £4000 in 2018. Sources of funding are currently being investigated, The Clerk was asked to review the insurance documents to find out whether underpinning would be covered.</p> <p>b. VAS – progress report. The Vice Chairman reported that there are still no westward posts on the A443 although the hedges have now been cut on the A4133. A post extension has also been requested outside the post office. The Vice Chairman is continuing to monitor traffic volumes.</p> <p>c. The Chantry bus service – progress reports. The Chairman reported that he still had to speak to the students about where to stand so the bus could stop in the road and not on the verge.</p> <p>d. Flooding in the parish – progress report. The recent flooding in the parish was discussed. Many of the issues remain as Highways are not able to address them until the water has subsided. All the main issues in the Parish have been reported to Highways but Parish Councillors were urged to report any new issues via the Worcestershire Hub.</p> <p>e. Climate change meeting – confirmation of date. A date of 21 April 2020 was suggested for this meeting. Parish Councillor Mrs G. Wotton agreed to confirm this and sort out the necessary advertising.</p> <p>f. Pride of Malvern Hills Community Awards – progress report. The Clerk reported that she had nominated Top Barn Farm Shop for the business of the year award based on their initiative to reduce plastic waste.</p>	<p>CL</p> <p>PW</p> <p>GW</p>
<p><b>8</b></p>	<p><b>Planning</b></p> <p><b>a) Applications Pending.</b> 19/01807/HP Rowley Farm, Ockeridge Lane WR6 6LY. Single storey side and rear extension to the farmhouse.(Recommend approval). There has been no further action on this application.</p> <p><b>b) Approvals/Refusals.</b> 19/01568/FUL Ockeridge Rural Retreats, Ockeridge, WR6 6YR. Siting of 3 additional shepherds huts (Approved). It was reported that this application had been approved with conditions.</p> <p><b>c) Other Planning issues.</b> 19/00492/FUL Ball Mill Bungalow, Main Road, Hallow, WR2 6LS. Enforcement Action. It was reported that no enforcement action had been taken on this application despite there being reports of further construction and commercial vehicles on the site. District Councillor Mrs P. Cummings agreed to follow this up with the Enforcement Officer.</p>	

<p><b>9</b></p>	<p><b>Finance</b></p> <p><b>a. To note the current bank balances.</b> The Clerk reported that the current account balance was £1,947.76 and the deposit account balance was £5,309.19..</p> <p><b>b. with the attached schedule.</b> The following payments were approved by Parish Council.</p> <table border="1" data-bbox="308 369 1369 748"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Chq No.</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>15/2/2020</td> <td>Mrs C Lightfoot</td> <td>1285</td> <td>£327.50</td> <td>Clerk's salary February 2020</td> </tr> <tr> <td>20/2/2020</td> <td>Top Cut</td> <td>1286</td> <td>£ 310.00</td> <td>Grass cutting and hedge trimming</td> </tr> <tr> <td>20/2/2019</td> <td>Norah Parsons</td> <td>1287</td> <td>£50.00</td> <td>Donation to day centre</td> </tr> </tbody> </table> <p><b>c. To review the current spend against budget.</b> The Council noted the information.</p>	Date	Payee	Chq No.	Amount	Details	15/2/2020	Mrs C Lightfoot	1285	£327.50	Clerk's salary February 2020	20/2/2020	Top Cut	1286	£ 310.00	Grass cutting and hedge trimming	20/2/2019	Norah Parsons	1287	£50.00	Donation to day centre	
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<p><b>10</b></p>	<p><b>Correspondence for Information.</b></p> <ul style="list-style-type: none"> <li>- Planning training. The Clerk was asked to book the Chairman on Flood Risk and Drainage training on Monday 23 March 2020. Parish Councillor's Mr Peter Mobbs and Mr Dennis Pugh asked the Clerk to book them on the SWDP event on Tuesday 31 March 2020.</li> <li>- CALC training. The Clerk asked Councillors to review the training schedule and let her know if they would like to be booked on any events.</li> <li>- Pollinator strategy consultation. This was discussed by Parish Council. The wildflower verge on the A4133 has been nominated as a pollinator site.</li> <li>- MHDC Partner Workshop – Carbon Neutral future planning. Parish Councillor Mrs G. Wotton asked to be booked on this event.</li> <li>- Community Business Bright Ideas Fund.</li> <li>- Norah Parson's Day Centre – it was agreed to donate £50.00 to the Day Centre to support their activities.</li> </ul>	<p><b>CL</b></p> <p><b>CL</b></p>																				
<p><b>11</b></p>	<p><b>Clerk's report on Urgent Decisions since the last Meeting</b></p> <p>There were no issues to report.</p>																					
<p><b>12</b></p>	<p><b>Councillor's reports and items for future agendas.</b></p> <p>a) Defibrillator battery. The Vice Chairman reported that the defibrillator main battery and pads would need replacing shortly. Parish Council agreed that these items could be ordered and paid for. The Clerk reported that some defibrillator training was due to take place in Abberley on Saturday 28 March 2020. A number of Parish Councillors expressed an interest in this and the Clerk was asked to find out some more details.</p>	<p><b>PM</b></p> <p><b>CL</b></p>																				
<p><b>13</b></p>	<p><b>Date of Next Meeting</b></p> <p>The date of the next meeting was confirmed as Thursday 16 April 2020. This will be the year end meeting.</p>																					