

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 19 NOVEMBER 2020 BY ZOOM**

Present :- P. Winney (Chairman), P. Mobbs (Vice Chairman), D. Pugh, G. Wotton, J. Bowker, C. John, J. Harper, C. Lightfoot (Clerk).

Absent:- District Councillor Mrs. P Cumming, County Councillor Mr P. Grove.

1	<p><u>Public Question Time.</u> There were no members of the public present and therefore no questions.</p>	
2	<p><u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from County Councillor Mr P. Grove. It was later reported that District Councillor Mrs P. Cumming had been unable to access the meeting by Zoom.</p>	
3.	<p><u>Declarations of Interest.</u> a) Register of Interests. There were no changes to the Register of Interests. b) Registration of Personal Interests. Parish Councillor Mrs C. John registered an interest in planning application (19/01807/HP Rowley Farm) and Parish Councillor Mr J. Harper registered an interest in planning application 20/01369/FUL Woodside Farm). c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><u>Minutes.</u> The minutes of the Meeting of Holt Parish Council held on Thursday 24 September 2020 and Thursday 22 October 2020 were approved by Parish Council with amendments to the monetary amounts for the defibrillator (Cost of defibrillator £1908.00 including VAT. Cost of electrical installation £500.00) These were signed by the Chairman as a true record.</p>	
5.	<p><u>County and District Councillor reports for information.</u> The Clerk had circulated the County Council report from County Councillor Mr P. Grove prior to the meeting. District Councillor Mrs P. Cumming passed her report to the Clerk after not being able to join the Meeting. This was circulated to all members of Parish Council.</p>	
6.	<p><u>Progress reports.</u> a) Village Hall refurbishment – report from meeting with VH committee. There had been no further action on this issue. b) Hedging and bench installation at Red Lion junction - update. The Chairman reported that the hedging had now been planted. c) County Council Divisional Funding - report. The Clerk reported that an application had been made for a grant of £700.00 towards the new defibrillator. d) Purchase of new defibrillator – update. Parish Councillor Mr P. Mobbs reported that the new defibrillator had been delivered and that Mr Massey had been contacted to arrange the electrics at the Village Hall for installation.</p>	

e) Wildflower area and bulb planting – update and future action required.
The Chairman reported that Mr Tim Brookes had agreed to liaise with a contact in Upper Sapey to decide a course of action for the wildflower area by Broomfields.

7. Finance

a) To note the current bank balances.

It was reported that the current account bank balance currently stood at £13,647.29 and the deposit account at £8,400.00. The money held in the deposit account related to the funds available for the Village Hall refurbishment received through lottery funding.

b) To consider payments retrospectively.

The following payments were approved by two members of Parish Council and made by bank transfer. These payments were approved retrospectively by Parish Council.

33	28.10.2020	Bank transfer	19.11.2020 7b	Mr WP Winney (Gift for parishioner)	2
34	28.10.2020	Bank transfer	19.11.2020 7b	Defib Store Ltd	190
35	14.11.2020	Bank transfer	19.11.2020 7b	Top Cut Mowing services limited (October 2020)	16
36	14.11.2020	Bank transfer	19.11.2020 7b	Top Cut Mowing services limited (hedge cutting)	15
37	14.11.2020	Bank transfer	19.11.2020 7b	Mrs C Lightfoot (Clerk's salary)	35

c) To track the current spend against budget.

There were no issues to note.

d) Review of 5-year budget proposal and setting of Precept for 2021/22.

These documents had been circulated prior to the Meeting and reviewed by members of Parish Council. Parish Council agreed the 5-year budget proposal and Precept with no amendments. The Chairman signed the Precept request of £11, 700.00 which equated to a 2.6% increase. The Clerk was asked to submit the paperwork to Malvern Hills District Council.

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8. Planning

a) **Applications Pending.** To review the recommendations of Parish Council on current applications.

<u>20/015616/CLE</u>	Ball Mill Bungalow	An operational base for forestry and other arboricultural activities including processing of wood for firewood, biomass, woodshavings and other wood products, marketing and delivery of material thereby produced	Pending decision (Recommend Refusal)
<u>19/01807/HP</u>	Rowley Farm, Ockeridge Lane, Holt Heath, WR6 6LY	Single storey side and rear extensions to farmhouse.	Pending decision (Recommend approval)
<u>0/01242/FUL</u>	Caravan at Bentley Farm	Retrospective planning application for a permanent agricultural worker's dwelling	Pending decision (Recommend approval)
<u>20/01369/FUL</u>	Woodside Farm, Top Barn, Worcester	Conversion of exiting agricultural worker's dwelling to farm office and provision of a replacement	Pending decision (Recommend

		Heath, WR6 6NH			C L
b) Approvals/Refusals.					C L
<u>20/01051/FUL</u>	Holt Fleet Hotel Holt Heath Worcester WR6 6NL	Proposed new detached external 'Breeze House' structure located in secret garden area of existing grounds adjacent to River Severn	Approved		
<u>20/01484/HP</u>	2 Hurst Cottages Little Witley WR6 6LL	Single storey rear extension	Approved		
c) Any other planning issues.					
Report on planning enforcement action at Ball Mill - update.					
The Clerk reported that there was no further update on this planning application from MHDC. The Environment Agency were currently investigating the potential of land contamination caused by unauthorised burning of waste material at the site.					
9.	<u>Correspondence for information.</u>				
	All relevant correspondence had been circulated to members of Parish Council prior to the Meeting.				
10	<u>Clerk's report on urgent decisions since the last meeting.</u>				
	There were no matters to note.				
11	<u>Councillor's reports and items for future agendas.</u>				C L
	Parish Councillor Mrs C. John reported that the pot-hole had reappeared outside Rowley Farm on Ockeridge Lane. The Clerk agreed to report this to County Highways.				
10	<u>Date of Next Meeting.</u>				
	The Clerk had circulated Meeting dates for 2021 to all members of Parish Council, District Councillor Mr P. Grove and County Councillor Mrs P. Cumming. The next meeting is due to be held on Thursday 21 January 2020. It is not yet known whether this Meeting will be held in person or virtually.				