

**HOLT PARISH COUNCIL  
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL  
AT 7.30 p.m. ON THURSDAY 22 OCTOBER 2020 BY ZOOM**

**Present :- P. Winney (Chairman), P. Mobbs (Vice Chairman), D. Pugh, G. Wotton, C. Lightfoot (Clerk).**

**In Attendance :- District Councillor Mrs. P Cumming.**

**Absent:- J. Bowker, C. John, J. Harper, County Councillor Mr P. Grove.**

<b>1</b>	<p><b><u>Public Question Time.</u></b> There were no members of the public present and therefore no questions.</p>	
<b>2</b>	<p><b><u>To consider apologies and approve reasons for absence.</u></b>  The Clerk reported that apologies had been received from Parish Councillor Mr J. Bowker, Parish Councillor Mrs C. John, Parish Councillor Mr J. Harper and County Councillor Mr P. Grove.</p>	
<b>3.</b>	<p><b><u>Declarations of Interest.</u></b>  <b>a) Register of Interests.</b> There were no changes to the Register of Interests.  <b>b) Registration of Personal Interests.</b> There was no registration of Personal interests.  <b>c) Registration of Prejudicial Interests.</b> There was no registration of Prejudicial interests.  <b>d) Written requests for the Council to grant a dispensation.</b> There had been no written requests for dispensation.</p>	
<b>4.</b>	<p><b><u>Minutes.</u></b>  The minutes of the Meeting of Holt Parish Council held on Thursday 24 September 2020 and Thursday 1 October 2020 were approved by Parish Council and signed by the Chairman as a true record.</p>	
<b>5.</b>	<p><b><u>County and District Councillor reports for information.</u></b>  The Clerk had circulated the County Council report from County Councillor Mr P. Grove prior to the meeting. District Councillor Mrs P. Cumming summarised the current activities of Malvern Hills District Council. The main issue to arise related to the SWDP which was discussed under Agenda item 6c Progress reports – SWDP consultation meeting 7 October 2020.</p>	
<b>6.</b>	<p><b><u>Progress reports.</u></b>   a) Village Hall refurbishment – report from meeting with VH committee. The Chairman reported that this meeting had been delayed due to illness.  b) Hedging and bench installation at Red Lion junction - update. The Chairman reported that this area is due to be prepared and the hedging planted in the coming weeks  c) SWDP consultation meeting 7 October 2020 – report from meeting. District Councillor Mrs P. Cumming reported that the SWDP had been delayed due to COVID and the timetable has been put back. However, there are national proposals to build 50,000 houses in rural areas. This is particularly a concern for Holt and the surrounding area as the road between Holt and Ombersley is already considered to be at maximum capacity. District Councillor Mrs P. Cumming reported that representations had been made to the local MP regarding this. District Councillor Mrs P. Cumming advised Parish Council to think carefully about potential development sites within the</p>	

Parish and ensure the wishes of Parish Council with regards to development in the village are clearly recorded.

Parish Councillor Mr P. Mobbs reported on the SWDP meeting he had attended on behalf of Parish Council. He reinforced District Councillor Mrs P. Cumming's comments saying he felt that planning procedure would be more enforced in the future. Currently there are 24 points on the SWDP out for consultation and this will be followed by another call for sites next year.

Parish Council discussed these concerns and it was felt that the best way forward would be to produce a Parish Plan. All Parish Council members were asked to consider this prior to the next meeting.

d) Installation of additional VAS support pole – progress report.  
The Clerk reported that she had contacted Hannah Davies of County Highways on this issue but it had still not been addressed.

Parish Councillor Mr P. Mobbs reported that he had spoken to the Lengthsman about setting up a timetable for changing the batteries and moving the VAS to different locations around the village. Parish Councillor Mr P. Mobbs will still be responsible for collecting and reviewing the data.

e) Lighting at the Holt Fleet – update.  
The Chairman reported that this had been addressed and the lights had been realigned as they were no longer dazzling drivers as they crossed the bridge.

f) Purchase of new defibrillator – update.  
Parish Councillor Mr P. Mobbs reported that the cost of the new defibrillator would be £1908.00 incl the VAT. The total cost of the project installation would be in the region of £500.00. A final decision still needs to be made where to place the defibrillator on the Village Hall wall. The Chairman agreed to speak to the Village Hall committee to obtain permission. The unit could then be ordered and electrician quotes obtained.

g) Wildflower area and bulb planting – update and future action required.  
In the absence of Parish Councillor Mrs C. John who had agreed to research this issue it was carried forward to the next meeting of Parish Council.

ALL

PW  
PM  
CL

CJ

**7. Finance.**

a) To note the current bank balances.  
It was reported that the current account bank balance currently stood at £9,875.55 and the deposit account at £14,102.24. The Clerk reported that the second half of the precept had now been received. The Clerk agreed to make the transfer so the outstanding money in the deposit account related to the funds available for the Village Hall refurbishment received through lottery funding.

b) To consider payments retrospectively.  
The following payments were approved by two members of Parish Council and made by bank transfer. These payments were approved retrospectively by Parish Council.

3.10.2020	Bank transfer	Top Cut Mowing services limited (September 2020)	160.00
3.10.2020	Bank transfer	Mrs C Lightfoot (Clerk's salary)	353.33
3.10.2020	Bank transfer	Mrs C Lightfoot (Clerk's salary back payment to April 2020)	154.98

**8. Planning.**

a) **Applications Pending.** To review the recommendations of Parish Council on current applications.

<u>20/015616/CLE</u>	Ball Mill Bungalow	An operational base for forestry and other arboricultural activities including processing of wood for firewood, biomass,	Being considered. Parish Councillor's were asked to send their comments on this
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			woodshavings and other wood products, marketing and delivery of material thereby produced	application to the Clerk.	<b>CL</b>
<u>20/01484/HP</u>	2 Hurst Cottages Little Witley WR6 6LL		Single storey rear extension	This application was discussed by Parish Council and it was agreed to recommend approval. The high quality of the plans was commented on.	
<u>0/01242/FUL</u>	Caravan at Bentley Farm		Retrospective planning application for a permanent agricultural worker's dwelling	This application was discussed by Parish Council and it was agreed to recommend approval.	
<u>20/01369/FUL</u>	Woodside Farm, Top Barn, Worcester Road, Holt Heath, WR6 6NH		Conversion of exiting agricultural worker's dwelling to farm office and provision of a replacement agricultural worker's dwelling.	Pending decision (Recommend approval)	
<u>19/01807/HP</u>	Rowley Farm, Ockeridge Lane, Holt Heath, WR6 6LY		Single storey side and rear extensions to farmhouse.	Pending decision (Recommend approval)	
<b>b) Approvals/Refusals.</b>					
<u>20/01051/FUL</u>	Holt Fleet Hotel Holt Heath Worcester WR6 6NL		Proposed new detached external 'Breeze House' structure located in secret garden area of existing grounds adjacent to River Severn	<b>Approved</b>	
<u>20/01040/HP</u>	Irena Ockeridge Lane Holt Heath Worcester WR6 6LY		Single storey extension to rear, extension to side and conversion of roofspace to form first floor living space with dormers (amendment to permission ref 19/00812/HP)	<b>Approved</b>	
c) Any other planning issues.					
The Clerk reported that she was still awaiting a response from Aaron Black, Enforcement Officer regarding the activities at Ball Mill Bungalow.					
<b>9.</b>	<b><u>Any other business.</u></b>				
	a) <u>Parish Councillor Mrs G.Wotton.</u> Parish Councillor Mrs G. Wotton reported that she would be standing down from Parish Council as she decided to move to Cirencester to be nearer to family. The Chairman expressed regret that Mrs Wotton would be leaving the village and thanked her for all her contributions to Parish Council. Parish Councillor Mrs G. Wotton agreed to remain on Parish Council for the time being until details of her move are finalised.				

**10. Date of Next Meeting.**

It was agreed that the next meeting of Parish Council would be held by Zoom on Thursday 19 November 2020. The Clerk agreed to schedule the meeting and send out the details to all members of Parish Council.