

**HOLT PARISH COUNCIL  
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL  
AT 7.30 p.m. ON THURSDAY 21 JANUARY 2021 BY ZOOM**

**Present :- P. Winney (Chairman), P. Mobbs (Vice Chairman), D. Pugh, J. Bowker, C. Lightfoot (Clerk).**

**In Attendance:- District Councillor Mrs P. Cumming.**

**Absent:- G. Wotton, C. John, J. Harper, County Councillor Mr P. Grove.**

1	<p><b><u>Public Question Time.</u></b> There were no members of the public present and therefore no questions.</p>	
2	<p><b><u>To consider apologies and approve reasons for absence.</u></b>  The Clerk reported that apologies had been received from County Councillor Mr P. Grove, Parish Councillor Mrs G. Wotton, Parish Councillor Mr J. Harper and Parish Councillor Mrs C. John.</p>	
3.	<p><b><u>Declarations of Interest.</u></b>  <b>a) Register of Interests.</b> There were no changes to the Register of Interests.  <b>b) Registration of Personal Interests.</b> There was no registration of Personal interests.  <b>c) Registration of Prejudicial Interests.</b> There was no registration of Prejudicial interests.  <b>d) Written requests for the Council to grant a dispensation.</b> There had been no written requests for dispensation.</p>	
4.	<p><b><u>Minutes.</u></b>  The minutes of the Meeting of Holt Parish Council held on Thursday 19 November 2020 were approved by Parish Council and signed by the Chairman as a true record.</p>	
5.	<p><b><u>County and District Councillor reports for information.</u></b>  The Clerk had circulated the County Council report from County Councillor Mr P. Grove prior to the meeting. District Councillor Mrs P. Cumming reported the following matters of note:-  a) District Council funding. District Councillor Mrs P. Cumming agreed to contribute £200.00 to the project to install hedging and a bench at Red Lion junction. It was agreed that the request form would be forwarded to the Clerk for completion. The Chairman thanked District Councillor Mrs P. Cumming for her generosity on behalf of Parish Council.  b) Ten-year census. The ten-year national census will take place on 21 March 2021. District Councillor Mrs P. Cumming reminded Parish Council that is a legal requirement to complete this information and data would be collected through online and postal submissions. District Councillor Mrs P. Cumming forwarded her monthly report to the Clerk for circulation amongst members of Parish Council.</p>	<b>CL</b>
6.	<p><b><u>Progress reports.</u></b>  a) Hedging and bench installation at Red Lion junction – update. The Chairman reported that the work on this project had now been completed with the installation of the bench. The Clerk reported that the sum of £810.00 had been paid to Mr TAE Brookes for the purchase and installation of the bench.</p>	

- b) County Councillor Divisional Funding - report.  
The Clerk reported that a Divisional funding grant of £700.00 had been received from County Councillor Mr P. Grove towards the costs of the new defibrillator at the Village Hall.
- c) Purchase of new defibrillator – update.  
Parish Councillor Mr P. Mobbs reported that the new defibrillator had been installed at the Village Hall with additional casing to protect it from the cold. It was now fully operational and had been registered with the appropriate network.
- d) Wildflower area and bulb planting – update and future action required.  
The Chairman reported that Mr Tim Brookes was currently researching the cost and variety of seeds to reseed the wild flower area near Broomfields.

**7. Finance.**

- a) To note the current bank balances.  
It was reported that the current account bank balance currently stood at £9,522.64 and the deposit account at £8,400.00.
- b) To consider payments retrospectively.  
The following payments were approved by two members of Parish Council and made by bank transfer. These payments were approved retrospectively by Parish Council.

22.11.2020	Bank transfer	Mr TAE Brookes (Hedging)	2076.0
13.12.2020	Bank transfer	Top Cut Mowing services limited (November 2020)	160.0
13.12.2020	Bank transfer	Mrs C Lightfoot (Clerk's salary)	353.3
13.12.2020	Bank transfer	Mrs C Lightfoot (Clerk's expenses)	6.5
14.12.2020	Bank transfer	Mr WP Winney (Christmas lights accessories)	16.9
3.1.2021	Bank transfer	Jeremy Massey Electrics (VH Defib)	200.1
3.1.2021	Bank transfer	Mrs C Lightfoot (Clerk's salary)	353.3
17.1.2021	Bank transfer	Top Cut Mowing services limited (December 2020)	160.0
17.1.2021	Bank transfer	Holt Millennium Green - Christmas tree lights donation	25.0
17.1.2021	Bank transfer	Mr TAE Brookes (bench)	810.0

- c) To track the current spend against budget.  
There were no issues to note.

**8. Planning.**

- a) **Applications Pending.** To review the recommendations of Parish Council on current applications.

<u>20/015616/CLE</u>	Ball Mill Bungalow	An operational base for forestry and other arboricultural activities including processing of wood for firewood, biomass, woodshavings and other wood products, marketing and delivery of material thereby produced	Pending decision (Recommend Refusal)
<u>19/01807/HP</u>	Rowley Farm, Ockeridge Lane, Holt Heath, WR6 6LY	Single storey side and rear extensions to farmhouse.	Withdrawn
<u>0/01242/FUL</u>	Caravan at Bentley Farm	Retrospective planning application for a permanent agricultural worker's dwelling	Pending decision (Recommend approval)

	<u>20/01369/FUL</u>	Woodside Farm, Top Barn, Worcester Road, Holt Heath, WR6 6NH	Conversion of exiting agricultural worker's dwelling to farm office and provision of a replacement agricultural worker's dwelling.	Pending decision (Recommend approval)		
	<u>20/01984/FUL</u>	Rowley Farm Ockeridge Lane Holt Heath WR6 6LY	Change of use for siting of two shepherds huts for holiday accommodation.	Pending decision (Recommend approval)		
	<u>20/01421/CU</u>	Land at (OS 8333 6179) Worcester Road, Holt Heath	Change of use to campsite providing outdoor education facilities. Retention of existing structures, addition of composting toilets, outdoor classroom, kitchen area and tepee (Retrospective)	Pending decision (Recommend approval)		
	<u>20/01815/HP</u>	Corbett Coppice Ockeridge WR6 6YN	Proposed single storey rear extension and car park	Pending decision (Recommend approval)		
	<p><b>b) Approvals/Refusals.</b></p> <p>There were no issues to note.</p> <p><b>c) Any other planning issues.</b></p> <p>Report on planning enforcement action at Ball Mill - update.</p> <p>The Clerk reported that the Environment Agency had investigated the activities at Ball Mill and had found no issues of concern. District Councillor Mrs P. Cumming reported that she continued to chase the Enforcement Officer at MHDC Planning on a regular basis in relation to this application but to date no enforcement action had been taken.</p>					
<b>9.</b>	<p><b><u>Correspondence for information.</u></b></p> <p>All relevant correspondence had been circulated to members of Parish Council prior to the Meeting.</p> <p>a) <u>Climate change meeting at Grimley.</u> The Chairman encouraged Parish Councillors to attend this meeting on Tuesday 26 January or Thursday 28 January on behalf of Parish Council. Parish Councillors were asked to forward their availability to the Clerk.</p> <p>b) <u>Parish and Town Council Forum.</u> Parish Councillor Mr D. Pugh expressed an interest in attending this on behalf of Parish Council. The Clerk agreed to book a place.</p>					<p><b>AL</b></p> <p><b>L</b></p> <p><b>CL</b></p>
<b>10</b>	<p><b><u>Clerk's report on urgent decisions since the last meeting.</u></b></p> <p>.</p> <p>a) <u>Planning Forum.</u> Parish Councillors Mr P. Mobbs and Mr D. Pugh reported back from the Planning Forum they had attended.</p> <p>b) <u>Christmas Tree electrics.</u> The Chairman reported that on the advice of electrician Mr J. Massey the electric cabling etc. had been renewed at a cost of £126.23.</p>					

<p><b>11</b></p> <p>.</p>	<p><b><u>Councillor's reports and items for future agendas.</u></b></p> <p>a) Lengthsman. The Clerk was asked to contact the Lengthsman with a view to performing a litter pick between Broomfields and the Holt Fleet. The Clerk was also asked to investigate the feasibility of the Lengthsman taking over the task of charging the VAS batteries and rotating the sign.</p> <p>b) Neighbourhood Plan. The issue of the Neighbourhood Plan was discussed following the publication of Hallow's Neighbourhood Plan. It was agreed that this issue would be raised for discussion with District Councillor Mrs P. Cumming at the next meeting of Parish Council.</p> <p>c) Lottery funding applications. The Chairman reported that the priority for Lottery funding applications had now shifted back from COVID related projects to general projects. The Chairman agreed to speak to Nicky Dupays on this issue in relation to securing further funds for works on the Village Hall.</p>	<p><b>CL</b></p> <p><b>AL</b> <b>L</b></p> <p><b>PW</b></p>
<p><b>10</b></p> <p>.</p>	<p><b><u>Date of Next Meeting.</u></b></p> <p>The next meeting is due to be held on Thursday 18 January 2021. Due to the current lockdown restrictions this meeting will be held over Zoom.</p>	