

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 18 FEBRUARY 2021 BY ZOOM**

Present :- P. Mobbs (Vice Chairman), D. Pugh, J. Bowker, C. John, J. Harper, C. Lightfoot (Clerk).

In Attendance:- District Councillor Mrs P. Cumming.

Absent:- P. Winney, G. Wotton, County Councillor Mr P. Grove.

1	<p><u>Public Question Time.</u> There were no members of the public present and therefore no questions.</p>	
2	<p><u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from County Councillor Mr P. Grove, Parish Councillor Mr P. Winney and Parish Councillor Mrs G. Wotton.</p>	
3.	<p><u>Declarations of Interest.</u> a) Register of Interests. There were no changes to the Register of Interests. b) Registration of Personal Interests. Parish Councillor Mr J. Harper registered an interest in Planning Application 20/01369/FUL Woodside Farm, Top Barn, Worcester Road, Wr6 6NH and Parish Councillor Mrs C. John registered an interest in Planning Application 20/0184/FUL Rowley Farm, Ockeridge Lane, Holt Heath, WR6 6LY. c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><u>Minutes.</u> The minutes of the Meeting of Holt Parish Council held on Thursday 21 January 2021 were approved by Parish Council and signed by the Chairman as a true record.</p>	
5.	<p><u>County and District Councillor reports for information.</u> District Councillor Mrs P. Cumming reported the following matters of note:- a) Boundary commission. District Councillor Mrs P. Cumming reported that the District Council wards are undergoing some revision as the number of District Councillors reduces from 38 to 31 councillors. District Councillor Mrs P. Cumming forwarded her monthly report to the Clerk for circulation amongst members of Parish Council.</p>	CL
6.	<p><u>Progress reports.</u> a) District Councillor funding – update. The Clerk reported that £200.00 had been received from District Councillor Mrs P. Cumming as a contribution towards the new bench at Red Lion junction. b) Wildflower area – update and future action required. In the absence of the Chairman discussion on this item was postponed until the next meeting of Parish Council. c) Climate change meeting Grimley – report.</p>	PW

	<p>Parish Councillor Mr J. Harper reported on this meeting which he has attended. The Clerk was asked to chase up the slides/video presentation of this Meeting to circulate to members of Parish Council.</p> <p>d) VAS – battery change and rotation schedule report. Parish Councillor Mr P. Mobbs reported that a schedule was in place for the Lengthsman to rotate and charge the VAS fortnightly.</p> <p>e) A4133 litter pick – update. The Clerk reported that the Lengthsman had been asked to carry out this task. Parish Councillor Mrs C. John reported that a resident of Wichenford Parish regularly performed a litter pick along Ockeridge Lane. Parish Council agreed they would send a letter of thanks. Parish Councillor Mrs C. John agreed to provide her contact details.</p> <p>f) Proposal for Holt Neighbourhood Plan – discussion. Parish Councillor Mr P. Mobbs talked about how to move this forward for Holt as there are concerns without a Neighbourhood Plan Holt Parish would be vulnerable to development with no regard for the current infrastructure. A group of Parishioners independent to Parish Council will be required to take this project forward. District Councillor Mrs P. Cumming agreed to look into what funding and support are available for these projects.</p> <p>g) Lottery application for the Village Hall refurbishment project – update. In the absence of the Chairman this agenda item was postponed until the next meeting of Parish Council.</p>	<p>CL</p> <p>CJ</p> <p>PC</p> <p>PW</p>												
7.	<p><u>Finance.</u></p> <p>a) To note the current bank balances. It was reported that the current account bank balance currently stood at £9,083.08 and the deposit account at £8,400.26.</p> <p>b) To consider payments retrospectively. The following payments were approved by two members of Parish Council and made by bank transfer. These payments were approved retrospectively by Parish Council.</p> <table border="1" data-bbox="284 1211 1378 1330"> <tr> <td>4.2.2021</td> <td>Bank transfer</td> <td>Mr WP Winney</td> <td>126.23</td> </tr> <tr> <td>11.2.2021</td> <td>Bank transfer</td> <td>Top Cut Mowing sevicees Limited (January 2021)</td> <td>160.00</td> </tr> <tr> <td>11.2.2021</td> <td>Bank transfer</td> <td>Mrs C Lightfoot (Clerk's salary)</td> <td>353.33</td> </tr> </table> <p>c) To track the current spend against budget. There were no issues to note.</p>	4.2.2021	Bank transfer	Mr WP Winney	126.23	11.2.2021	Bank transfer	Top Cut Mowing sevicees Limited (January 2021)	160.00	11.2.2021	Bank transfer	Mrs C Lightfoot (Clerk's salary)	353.33	
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8.	<p><u>Planning.</u></p> <p>a) Applications Pending. To review the recommendations of Parish Council on current applications.</p> <table border="1" data-bbox="220 1704 1398 2107"> <tr> <td><u>20/015616/CLE</u></td> <td>Ball Mill Bungalow</td> <td>An operational base for forestry and other arboricultural activities including processing of wood for firewood, biomass, woodshavings and other wood products, marketing and delivery of material thereby produced</td> <td>Pending decision (Recommend Refusal)</td> </tr> <tr> <td><u>0/01242/FUL</u></td> <td>Caravan at Bentley Farm</td> <td>Retrospective planning application for a permanent agricultural worker's dwelling</td> <td>Pending decision</td> </tr> </table>	<u>20/015616/CLE</u>	Ball Mill Bungalow	An operational base for forestry and other arboricultural activities including processing of wood for firewood, biomass, woodshavings and other wood products, marketing and delivery of material thereby produced	Pending decision (Recommend Refusal)	<u>0/01242/FUL</u>	Caravan at Bentley Farm	Retrospective planning application for a permanent agricultural worker's dwelling	Pending decision					
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			(Recommend approval)
<u>20/01984/FUL</u>	Rowley Farm Ockeridge Lane Holt Heath WR6 6LY	Change of use for siting of one shepherds hut for holiday accommodation.	Pending decision (Recommend approval)
<u>20/01421/CU</u>	Land at (OS 8333 6179) Worcester Road, Holt Heath	Change of use to campsite providing outdoor education facilities. Retention of existing structures, addition of composting toilets, outdoor classroom, kitchen area and tepee (Retrospective)	Pending decision (Recommend approval)
<u>20/01471/CU</u>	Northington Farm, Farm Lane, Holt Heath, Worcester WR6 6NQ	Change of use of ground floor from agricultural to Class E (light industrial) and B6 (storage)	Pending decision

b) Approvals/Refusals.

<u>20/01369/FUL</u>	Woodside Farm, Top Barn, Worcester Road, Holt Heath, WR6 6NH	Conversion of exiting agricultural worker's dwelling to farm office and provision of a replacement agricultural worker's dwelling.	Pending decision (Recommend approval)
<u>20/01815/HP</u>	Corbett Coppice Ockeridge WR6 6YN	Proposed single storey rear extension and car park	Pending decision (Recommend approval)

c) Any other planning issues.

Report on planning enforcement action at Ball Mill - update.

There was nothing further to report.

Parish Councillor Mrs C. John left the Meeting.

Planning Application 20/01984/FUL Rowley Farm. Change of use for siting one shepherd's hut for holiday accommodation.

It was reported that the owner of a neighbouring property had been allegations in his response to this planning application bringing into question the integrity of Parish Council and District Councillor Mrs P. Cumming in dealing with this application. These allegations have been strongly refuted by Parish Council and District Councillor Mrs P. Cumming. A letter detailing Parish Council's response to these allegations was circulated among members. It was agreed that Parish Councillor Mr D. Pugh would attend the Malvern Hills District Council Planning Committee Meeting to be held virtually on 3 March 2021 on behalf of Parish Council to publically refute these allegations.

DP

9.	<p><u>Correspondence for information.</u></p> <p>All relevant correspondence had been circulated to members of Parish Council prior to the Meeting.</p>	
10.	<p><u>Clerk's report on urgent decisions since the last meeting.</u></p> <p>There were no matters to note.</p>	
11.	<p><u>Councillor's reports and items for future agendas.</u></p> <p>a) Vacancy on Parish Council. It was raised that there will shortly be a vacancy on Parish Council when Parish Councillor Mrs G. Wotton finalises her move to Cirencester. Members of Parish Council were asked to consider if they knew of any Parishioners who would be interested in filling this vacancy.</p>	ALL
10.	<p><u>Date of Next Meeting.</u></p> <p>The next meeting is due to be held on Thursday 18 March 2021. Due to the current lockdown restrictions this meeting will be held over Zoom.</p>	