

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 18 MARCH 2021 BY ZOOM**

Present :- P. Winney (Chairman), P. Mobbs (Vice Chairman), D. Pugh, J. Bowker, C. John, J. Harper (late), C. Lightfoot (Clerk).

In Attendance:- District Councillor Mrs P. Cumming.

Absent:- G. Wotton, County Councillor Mr P. Grove.

1	<p><u>Public Question Time.</u> There were no members of the public present and therefore no questions.</p>	
2	<p><u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from County Councillor Mr P. Grove, Parish Councillor Mr P. Winney and Parish Councillor Mrs G. Wotton.</p>	
3.	<p><u>Declarations of Interest.</u> a) Register of Interests. There were no changes to the Register of Interests. b) Registration of Personal Interests. Parish Councillor Mrs C. John registered an interest in Planning Application 20/0184/FUL Rowley Farm, Ockeridge Lane, Holt Heath, WR6 6LY. c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><u>Minutes.</u> The minutes of the Meeting of Holt Parish Council held on Thursday 18 February 2021 were approved by Parish Council and signed by the Chairman as a true record.</p>	
5.	<p><u>County and District Councillor reports for information.</u> District Councillor Mrs P. Cumming reported the following matters of note:- a) Council Tax. There will be an increase of £5.00 on a Band D property for the 2021/22 financial year. b) Road closure Works are due to be carried out on the A443 between Holt and Great Witley necessitating road closures between 7.00pm and 6.00am over a 12 day period. The dates when this is due to take place are still to be announced. District Councillor Mrs P. Cumming forwarded her monthly report to the Clerk for circulation amongst members of Parish Council.</p>	CL
6.	<p><u>Progress reports.</u> a) Wildflower area – update and further action required. The Chairman reported that the seed had been purchased for the next 2 years for the cost of approximately £500.00. The area was due to be prepared and shortly by the end of the month. b) Climate change meeting Grimley – report. The Clerk reported that she had chased the Clerk of Grimley Parish Council for the paperwork relating to this meeting but was yet to receive a reply.</p>	CL

c) Proposal for Holt Neighbourhood Plan - discussion.
 Following a discussion it was felt that it was important that Holt Parish develop a Neighbourhood Plan so the views of the Parish can be taken into account in any further development of the village. It was felt that the project should be taken forward by a committee of parishioners including representatives of Parish Council as opposed to being driven solely by Parish Council. Parish Council felt that the best approach would be to employ the services of a consultant. District Councillor Mrs P. Cumming agreed to investigate what grants are currently available to cover the costs associated with this.

d) Lottery application for Village Hall refurbishment project – update.
 The Chairman reported that the next stage in this process is to have a village presentation setting out proposals for refurbishment of the Village Hall. Unfortunately, due to COVID restrictions this cannot take place at present.

e) Litter pick around the village - update.
 The Chairman reported that this had now been carried out by the Lengthsman.

f) Parish Council vacancy – discussion.
 The Clerk reported that she had now received Mrs G. Wotton’s official resignation from Parish Council as she was due to move to Cirencester imminently. The Clerk agreed to contact MHDC to notify them of the vacancy and start the process for advertising for a new member of Parish Council.

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7. Finance.

a) To note the current bank balances.
 It was reported that the current account bank balance currently stood at £8,569.75 and the deposit account at £8,400.47.

b) To consider payments retrospectively.
 The following payments were approved by two members of Parish Council and made by bank transfer. These payments were approved retrospectively by Parish Council.

15.3.2021	Bank transfer	Top Cut Mowing services Limited (February 2021)	160.00
15.3.2021	Bank transfer	Mrs C Lightfoot (Clerk's salary)	353.00
16.3.2021	1290	St Richards Hospice (In memory of Anne Stark)	100.00

c) To track the current spend against budget.
 There were no issues to note.

8. Planning.

a) **Applications Pending.** To review the recommendations of Parish Council on current applications.

<u>20/015616/CLE</u>	Ball Mill Bungalow	An operational base for forestry and other arboricultural activities including processing of wood for firewood, biomass, woodshavings and other wood products, marketing and delivery of material thereby produced	Pending decision (Recommend Refusal)
<u>0/01242/FUL</u>	Caravan at Bentley Farm	Retrospective planning application for a permanent agricultural worker's dwelling	Pending decision (Recommend approval)
<u>20/01421/CU</u>	Land at	Change of use to campsite	Pending

	6179) Worcester Road, Holt Heath	facilities. Retention of existing structures, addition of composting toilets, outdoor classroom, kitchen area and tepee (Retrospective)	(Recommend approval)	
b) Approvals/Refusals.				
<u>20/01984/FUL</u>	Rowley Farm Ockeridge Lane Holt Heath WR6 6LY	Change of use for siting of one shepherds hut for holiday accommodation.	Approved	
<u>20/01471/CU</u>	Northington Farm, Farm Lane, Holt Heath, Worcester WR6 6NQ	Change of use of ground floor from agricultural to Class E (light industrial) and B6 (storage)	Refused	
c) Any other planning issues.				
Parish Councillor Mr D. Pugh reported on the Planning Committee Meeting he had attended on behalf of Holt Parish Council with regards to planning application 20/01984/FUL Rowley Farm. He reported that the Committee had recommended approval of the application without incident.				
9.	<u>Correspondence for information.</u>			
	All relevant correspondence had been circulated to members of Parish Council prior to the Meeting.			
10	<u>Clerk's report on urgent decisions since the last meeting.</u>			
.	There were no matters to note.			
11	<u>Councillor's reports and items for future agendas.</u>			
.	a) Highways issues. Blocked Drains – The Clerk was asked to log the blocked drain on the Shrawley road where the water runs down the bank with County Highways for investigation. Dropped kerbs – The Chairman asked the Clerk to write a letter of thanks to Ringway the Highways contractor complimenting them on the work carried out to install drop kerbs at key locations around the village to improve access.			CL
	b) Festival housing. It was reported that one of the Festival Housing properties facing the main A4133 had accumulated a large amount of junk in the garden. The Clerk was asked to write to the residents of the property and Festival Housing to request that the issue is addressed and the junk removed.			CL
10	<u>Date of Next Meeting.</u>			
.	The next meeting is due to be held on Thursday 15 April 2021. This will be the Year End Meeting. Due to the current lockdown restrictions this meeting will be held over Zoom.			

