

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 18 JUNE 2015.**

Present :-

**P. Winney (Chairman)
A. Blissett
J. Bowker (Vice Chairman)
J. Harper
M.Troman
G. Wotton
C. Lightfoot (Clerk)**

In Attendance:-

**County Councillor Mr P. Grove
District Councilor Mrs P. Cummings
2 representatives from Lenchford
Public House (Barry and Ian)**

Absent:-

1.	<p>PUBLIC QUESTION TIME</p> <p>The Chairman introduced Barry and Ian as representatives from The Lenchford Public House. They explained that they had come to ask from assistance from Parish Council by allowing them to place a sign promoting their business at the junction between A443 and the B4196. They stated that they had applied for a brown tourist sign but this had yet to receive approval as it required planning permission. County Councillor Mr P Grove stated that he was aware of the problem but currently WCC were reluctant to authorise any more brown tourism signs. He did however state that WCC had not enforced planning requirements on the signs outside The Lenchford Public House despite these being placed on Highways land. WCC do want to support local businesses without setting a precedent for excessive advertising. Parish Council agreed with this sentiment and explained the problems faced by Parish in relation to excessive advertising given the location of the Parish on two A roads. The Chairman stated that Parish Council had always been supportive of local businesses and the Parish did contain some permanent advertising signs which have the approval of Parish Council. It was agreed that The Lenchford should be allowed to place a small permanent sign at Red Lion junction advertising the The Lenchford Public House. The representatives of The Lenchford thanked Parish Council and agreed to send photographs and dimensions of the proposed sign to the Clerk for approval by Parish Council before installation.</p>	ALL
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2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Chairman reported that all members were present and no apologies had been received.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Register of Personal Interests. Parish Councillors Mr P. Winney, Mr M. Troman, Mr A. Blissett and Mr J. Harper declared an interest in planning application 14/01596/OUT Land Adjacent to the Millennium Green, Holt. Mr J. Harper declared an interest in planning application 15/0016/CM Proposed materials recycling facility, Church Farm Quarry.</p> <p>c) Register of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p>TO CONSIDER FILLING THE OUTSTANDING VACANCY ON PARISH COUNCIL BY THE PROCESS OF CO-OPTION.</p> <p>The Clerk reported that she had not received any applications to fill the outstanding vacancy on Parish Council so it would be necessary to re-advertise the vacancy. The Clerk was asked to forward an application pack to Mr Peter Mobbs who had expressed an interest in the vacancy.</p>	CL
5.	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>District Councillor Mrs P. Cummings reported the following matter of note:-</p> <p>a) SWDP. The inspector is due to issue his report into the issues with the SWDP in the near future. This is likely to have a significant impact on the Planning Department.</p> <p>County Councillor Mr P. Grove reported the following matters of note:-</p> <p>a) Planning application 15/0016/CM Proposed materials recycling facility, Church Farm Quarry. County Councillor Mr P. Grove confirmed that the application covered both Holt and Grimley Parishes. The actual site is located in Grimley Parish with the access road in Holt Parish. County Councillor Mr P. Grove reported that an extension to the consultation period had been granted to allow more time for residents to formulate their objections.</p> <p>b) Junction 7/Ketch island. Following the initial teething problems further improvements had been made to the traffic management system to improve the flow of traffic.</p>	

	<p>c) Budget. WCC have been requested to make a further £25 m of savings next year which will bring further budgetary pressures.</p> <p>d) Employment. Employment figures have reduced in the County to 4663.</p> <p>e) Chief Executive WCC. County Councillor Mr P. Grove reminded Parish Council that The Chief Executive of WCC is available to visit Parishes and discuss issues.</p>	
6.	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 21 MAY 2015.</p> <p>The minutes of the Annual and Open Meetings of Holt Parish Council held on 21 May 2015 were approved by Parish Council and signed by The Chairman as a true record.</p>	
7.	<p>PROGRESS REPORTS</p> <p>a) County Councillor Divisional Funding – Parish Noticeboard project. In light of the suggestion to put forward a rebuild of the Village Hall as a potential S106 project Parish Council agreed to place this project on hold for the next couple of months.</p> <p>b) Holt Charities – appointment of a new trustee – status report. The Clerk reported that she had written to the Rev. Robert Latham to request further details of what the duties of a trustee would involve but to date had received no response.</p> <p>c) New Residents Letter – status report. The Clerk reported that updating the new resident’s letter was still in progress. This item was carried forward to the next Agenda.</p> <p>d) Litter bin School Lane – status report. The Clerk reported that this bin had been emptied and removed following a complaint from a Parishioner. The bin men are refusing to empty the bin due to a broken liner. Parish Councillor Mr A. Blissett confirmed he was currently in the process of sourcing a new liner.</p> <p>e) Removal of Trees School Lane – status report. The Clerk reported that she had again chased County Highways as to when the work would be carried out but had yet to receive confirmation of the date.</p> <p>f) BT Payphones Adopt a Kiosk Scheme – status report. The Clerk reported that the consultation period to adopt the BT Kiosk in the village was currently underway. This would take 3 months. The Chairman passed the Clerk details of a scheme to place defibrillators in telephone kiosks which the Clerk agreed to research the details of.</p> <p>g) Removal of excess Highways signs – status report. It was reported that Highways had been contacted and these signs had now been removed.</p>	<p>CL</p> <p>AB</p> <p>CL</p>
8.	<p>PLANNING</p> <p>a) Applications Pending.</p>	

	<p>14/0156/OUT Land Adj. to The Millennium Green, Holt Heath (Recommend Refusal) The Chairman and Parish Councillor Mr A. Blissett reported on Meeting they had held, as representatives of the Millennium Green Committee, with MHDC Planning and the Developers in relation to this site. A single access to the Millennium Green had been agreed and revised plans were due to be circulated. A question arose in relation to the S106 monies available should the development go ahead. The Clerk was asked to clarify the procedure for applying for the monies and the potential amount available. The Clerk agreed to circulate this information to all Parish Councillors. It was stressed that the availability of S 106 monies would not affect the recommendation of refusal for the application by Parish Council.</p> <p>15/0016/CM Proposed materials recycling facility, Church Farm Quarry. Parish Council agreed to hold an additional planning meeting to discuss this application in more detail. The Clerk was asked to book the Village Hall for 29 June 2015 at 7.30 pm. The Clerk reported on the next Tarmac Liaison Meeting due to be held on 11 August 2015. The Chairman and Parish Councillor Mr J. Bowker agreed to attend this on behalf of Parish Council.</p> <p>b) Approvals/Refusals. 15/00144/HOU Hazeldene, Witley Road, Holt Heath (Approved) 15/00306/HOU Valley View, Little Witley (Approved)</p> <p>c) Distribution of letter to Parishioners in relation to potential developments in the Parish. The Chairman reported that a letter containing details of the Millennium Green and Church Farm Quarry applications had been circulated to all Parishioners. Parishioners were urged in the letter to write to MHDC and WCC expressing their comments. In addition a form had been placed in the Post Office at the request of Parishioners. This provided a means for Parishioners to express comments in relation to the developments. The Clerk agreed to include these comments together with a covering letter when she submitted Parish Council's response to the applications.</p>	<p>CL</p> <p>CL</p>
<p>9.</p>	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £8,675.05p and the Current Account stood at £971.99p. The Clerk confirmed that these balances were before the issuance of the cheques listed below.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were approved and signed and the counterfoils and invoices initialled by 2 councillors; £126.00 (Cheque No. 1006) Mr C. Jones (Lengthsman May 2015), £308.33 (Cheque No. 1007) Mrs C Lightfoot (Clerk's salary – June 2015), £6.88 (Cheque No. 1008) Mrs C. Lightfoot (Clerk's expenses – June 2015), £76.23 (Cheque No. 1009) Mr P. Winney (Printer cartridge), £463.20 (Cheque No. 1010) Upper Bridge Enterprises (Parish website).</p> <p>c) To review the actual spend against budget.</p>	

	Parish Council agreed the bank reconciliation and this was signed by the Chairman. Parish Council noted the actual spend against budget.	
10.	<p>CORRESPONDENCE FOR INFORMATION</p> <p>There was no correspondence of note.</p>	
11.	<p>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <p>The Clerk reported that all issues had been discussed at the Meeting.</p>	
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <ul style="list-style-type: none"> • Bulb planting. The Chairman asked whether Parish Council wished to go ahead with the purchase of bulbs for this year. Parish Council agreed that they did with an emphasis on the purchase of crocus. The Chairman agreed to order the relevant bulbs. • Susan Gill. The Chairman reported that he had been approached by the Chairman of Shrawley Parish Council and asked to make a contribution to a piece of artwork that had been commissioned for Sue Gill in recognition of her many years' service as a District Councillor. Parish Council agreed to contribute to this project. • Overhanging hedges. Parish Councillor Mr M. Troman raised the issue of the overhanging hedges in Woodbury Park. The Clerk agreed to write to the resident highlighting the problem. • Wildflower seed. Parish Councillor Mrs G. Wotton suggested the planting of wild flower seed on the land at the junction. Parish Council agreed this would be a nice idea and Parish Councillor Mrs G. Wotton agreed to do some more research on the project. 	<p>PW</p> <p>CL</p> <p>GW</p>
13.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as 20 August 2015.</p>	