

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 19 NOVEMBER 2015.**

Present :-

P. Winney (Chairman)

A. Blissett

J. Bowker (Vice Chairman)

M.Troman

P. Mobbs

G. Wotton

C. Lightfoot (Clerk)

In Attendance:-

District Councilor Mrs P. Cumming

County Councillor Mr P. Grove

Absent:-

J. Harper

1.	<p>PUBLIC QUESTION TIME</p> <p>There were no members of the public present at the Meeting and therefore no questions.</p>	
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Chairman reported that no apologies had been received.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. There was no registration of Personal interests.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>District Councillor Mrs P. Cumming reported the following matter of note:-</p> <p>a) Budget. District Councillor Mrs P. Cumming reported MHDC's budget proposals</p>	

	<p>for 2016/17.</p> <p>b) Playing pitch strategy. District Councillor Mrs P. Cumming reported on Sport England's playing pitch strategy. As part of this process The Chantry have made an application for a 3G pitch at Martley.</p> <p>c) Restructure of MHDC. Further savings will be made by merging the legal services of MHDC and Wychaven District Councils.</p> <p>County Councillor Mr P. Grove had reported the following matters of note:-</p> <p>a) Budget. County Councillor Mr P. Grove gave a summary of WCC's budget proposals for 2016/17. Savings are currently on track and it is likely Council Tax will be increased by 2% next year.</p> <p>b) Devolution of Worcestershire County Council. This is currently being discussed at WCC and would result in more money and power coming from central government to be spread between the 6 Districts and other services in Worcestershire.</p> <p>c) 15/0016/CM Proposed materials recycling facility. Church Farm Quarry. County Councillor Mr P. Grove reported that this application was unanimously rejected by WCC. However, it is likely that the applicant will appeal and they have 6 months to do so. The Chairman reported that he would be attending the Tarmac Liaison Meeting at the beginning of December when the restoration of the site would be discussed.</p>	
5.	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 15 OCTOBER 2015.</p> <p>The minutes of the Meeting of Holt Parish Council held on 15 October 2015 were discussed and approved by Parish Council. The Clerk reported she had had problems printing out the minutes and would provide a copy for the Chairman to sign.</p>	CL
6.	<p>PROGRESS REPORTS</p> <p>a) Defibrillator scheme – BT telephone kiosk - status report. The Clerk reported that the contract and payment for the Telephone Kiosk and had been submitted. The Clerk agreed to investigate the insurance position in relation to the telephone kiosk.</p> <p>b) Wildflower scheme – update on project. Parish Councillor Mrs G. Wotton explained the proposed location for the wildflower patch close to the post office. Parish Councillor Mrs G. Wotton agreed to contact County Highways to find out the procedures for planting the verge.</p> <p>c) Parish Noticeboard – review of options for purchase of new noticeboard. The Chairman showed Parish Council a mock up of the new noticeboard. The cost would be £2000.00 plus VAT. He suggested Parish Council</p>	<p>CL</p> <p>GW</p> <p>CL</p> <p>ALL</p>

	<p>ordered the noticeboard in the New Year as it would take 6 weeks to deliver and then it could be installed when the weather improved. This was agreed by Parish Council. The Clerk reported she had contacted WCC footpaths department and they had agreed to remove the Parish Paths Noticeboard currently outside the Village Hall.</p> <p>d) Village Hall Fence – progress report. The Clerk reported she had written to the Village Hall Committee to express their concerns about the state of the fence.</p> <p>e) Holt Parish Website – discussion on the future of Holt Parish Website.</p> <p>Parish Councillor Mr A. Blissett reported on the status of the Parish website he is in the process of building. The Clerk agreed to contact Upper Bridge Enterprises to make enquiries in relation to the ownership of the domain name www.holtworcester.com.</p>	CL
7.	<p>PLANNING</p> <p>a) Applications Pending. 15/00811/OUT Outline application for 24 dwellings, Field off School Lane (Recommend Refusal) The Clerk reported that the letter recommending refusal had been submitted. The reasons for refusal were that the application lies outside the village boundary, the mix of housing including apartments is inappropriate for a rural location and the current road infrastructure is insufficient to support a development at this location. District Councillor Mrs P. Cumming suggested that the Clerk write to County Highways to highlight Parish Council’s concerns. The Clerk agreed to action this.</p> <p>b) Approvals/Refusals. 15/0016/CM Proposed materials recycling facility, Church Farm Quarry. (Refused) This application was discussed under Agenda item 4b. County Councillor report. 14/01285/HOU Proposed 2 storey extension, 2 Woodbury Park, Holt Heath (Refused). The Clerk reported that this application had been refused. 15/01276/CCD Application to vary details of conditions, Hazeldene, Witley Road.</p> <p>c) Other Planning issues. There were no issues to discuss.</p>	CL
8.	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £7,012.29p and the Current Account stood at £1,790.05p. The Clerk reported that the second half of the precept had been received. The Clerk confirmed that these balances were before the issuance of the cheques listed below.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were approved retrospectively by Parish Council:- MHDC (Cheque No. 1034) £26.49 (Election fees), Grimley Parish Council (Cheque No. 1035) £550.00 (Planning Consultant Fees), Mrs M. Whitmore</p>	

	<p>(Cheque No. 1036) £450.00 (Bulb planting). The following cheques were signed and the invoices initialled by two members of Parish Council:- Mrs C. Lightfoot (Cheque No. 1037) £308.33 (Clerks salary – November 2015), Mrs C. Lightfoot (Cheque No. 1038) £22.99 (Clerks expenses – November 2015), Mr C. Jones (Cheque No. 1039) £126.00 (Lengthsman October 2015), Mr P. Goodman (Cheque No. 1040) £80.00 (Footpaths), Mr P. Winney (Cheque No. 1041) £73.26 (Christmas lights)..</p> <p>c) To review the actual spend against budget. Parish Council agreed the bank reconciliation and this was signed by the Chairman. Parish Council noted the actual spend against budget.</p> <p>d) Approval of 5 year budget and precept for 2016/2017. The 5 year budget and precept for 2016/17 were discussed by Parish Council. Parish Council agreed to increase the precept by 2.5% for 2016/17 with the increase split between miscellaneous and community activities. The Clerk was asked to finalise the figures and bring the Precept to the January Meeting of Parish Council for approval before submission to MHDC.</p> <p>e) Update of bank mandate. The Clerk passed the new bank mandate to Parish Councillor Mr P. Mobbs to sign and return to the bank.</p>	CL PM
9.	<p>CORRESPONDENCE FOR INFORMATION</p> <p>The Clerk reported on correspondence received from Norah Parsons Day Centre requesting a donation to the running of the centre. Parish Council agreed to donate £50.00. Parish Council approved and signed cheque no. 1042 for £50.00 to Norah Parsons Day Centre.</p>	
10.	<p>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <p>a) Approval of dates for Parish Council Meetings 2016. The Clerk agreed to circulate a list of meeting dates for 2016</p>	CL
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <ul style="list-style-type: none"> • Church events. Parish Councillor Mrs G. Wotton reported on the Church events happening across the Christmas season. • Tree cutting and hedge trimming. The Clerk was asked to contact Mr G. Brienza of County Highways in relation to tree cutting and hedge trimming around the Parish. 	CL
13.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as 21 January 2015.</p>	