

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 19 MARCH 2015.**

Present :-

**T.A.E Brookes (Chairman)
P. Winney (Vice Chairman)
A. Blissett
J. Bowker
J. Harper
G. Wotton
C. Lightfoot (Clerk)**

In Attendance:-

**County Councillor Mr P. Grove
Mr Steve Ashton – WCC Faster
Broadband Team**

Absent:-

**District Councillor Mrs Susan Gill
M. Troman**

1.	<p>PUBLIC QUESTION TIME</p> <p>There were no members of the public present and therefore no questions.</p>	
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Chairman reported that apologies had been received from Parish Councillor Mr M. Troman and District Councillor Mrs S. Gill. Parish Council approved the reasons for absence.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Register of Personal Interests. Parish Councillors Mr P. Winney, Mr A. Blissett and Mr J. Harper declared an interest in planning application 14/01596/OUT Land Adjacent to the Millennium Green, Holt.</p> <p>c) Register of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	

4.	<p>DISCUSSION IN RELATION TO SUPERFAST BROADBAND.</p> <p>The Chairman welcomed Mr Steve Ashton from the WCC Faster Broadband Team to the Meeting.</p> <p>The Chairman then explained the history of the involvement of Holt Parish in the Faster Broadband project. He expressed concern that Box 1 is not due to be upgraded as part of the current programme despite it serving a number of businesses in the Parish. Mr Ashton spent some time explaining the background of the faster broadband project. The emphasis of the project has moved to percentage of connections as opposed to focussing on local businesses and as a result some boxes have been given a lower priority. He indicated it was likely that Box 1 was still in the programme and would be upgraded before June 2016. It is possible to monitor the status of a cabinet by checking on the website superfastworcestershire.com. The Chairman thanked Mr Ashton for attending the Meeting and providing clarity to the concerns expressed by Parish Council in relation to the faster broadband project.</p>	
5.	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>County Councillor Mr P. Grove reported the following matters of note:-</p> <p>a) Divisional Funding – Parish Noticeboard.</p> <p>County Councillor Mr P. Grove confirmed that the application for £600.00 towards the Parish Noticeboard had been processed and would be transferred to Parish Council shortly. He further confirmed that he would be able to allocate a further £1000.00 to the project from next year’s Divisional Fund. The Chairman thanked County Councillor Mr P. Grove on behalf of Parish Council.</p> <p>b) Traffic Calming – relocation of VAS.</p> <p>Further to discussions on traffic calming in the Parish with County Highways County Councillor Mr P. Grove confirmed that the speed limit in the village was to remain at 30mph. He further suggested that Parish Council considered the purchase of a vehicle activated sign to locate on the A443. This would cost in the region of £2,500-£3,000. The Chairman thanked County Councillor Mr P. Grove for his efforts in this area.</p> <p>c) Planning.</p> <p>The Chairman asked County Councillor Mr P. Grove for clarity on S106 agreements. County Councillor Mr P. Grove agreed to contact Dean Kinsella of MHDC Planning to obtain clarification of the Scheme on behalf of Parish Council.</p> <p>The Chairman reported that District Councillor Mrs S. Gill had reported no matters of note. The Chairman then informed Parish Council that District Councillor Mrs S. Gill would not be standing for re-election in the forthcoming District Council elections.</p>	PG
6.	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 15 JANUARY 2015.</p>	

	<p>The minutes of the Meeting of Holt Parish Council held on 19 February 2015 were approved by Parish Council and signed by The Chairman as a true record.</p>	
7.	<p>PROGRESS REPORTS</p> <p>a) County Councillor Divisional Funding – Parish Noticeboard project. This was discussed under item 5 County Councillor report. The Chairman informed Parish Council that the Village Hall Committee were currently considering submitting a joint bid with Parish Council for Awards for All Lottery Funding to replace the noticeboard and fencing and provide car parking at the Village Hall.</p> <p>b) Broken glass in telephone box – status report. The Clerk reported that Select Windows and Doors had submitted a quote to repair the broken glass on the telephone box for £95.00 inclusive of VAT. As this was within the budget agreed at the last Meeting the Clerk confirmed she had authorised the work to be undertaken. The Clerk then provided Parish Council with some literature relating to adoption of the phone box. After some discussion Parish Council agreed to proceed with adoption of the telephone box with the usage to be decided through a village competition. The Clerk was asked to complete the necessary paperwork.</p> <p>d) Highways issues – status report. The Clerk reported that she had reported the issues of the sunken road at the mini roundabout and the lorries crossing the central island at Red Lion junction to Gerry Brienza of County Highways. Mr Brienza had agreed to assess the problem next time he was in the Parish.</p> <p>e) Holt Charities – appointment of new trustee, status report. The Clerk reported she had been unable to find any information in relation to Holt Charities in the Parish Council records. The Clerk was asked to contact Rev. Robert Latham for further details in relation to the constitution of the Charities and the procedure for appointment of a new trustee.</p> <p>f) New Residents Letter – status report. The Clerk reported that updating the new resident’s letter was still in progress. This item was carried forward to the next Agenda.</p>	<p>CL</p> <p>CL</p> <p>CL</p>
8.	<p>PLANNING</p> <p>a) Applications Pending. 14/0156/OUT Land Adj. to The Millennium Green, Holt Heath (Recommend Refusal) The Clerk reported that there had been no further correspondence on this application. 15/00144/HOU Hazeldene, Witley Road, Holt Heath (In circulation) 15/00306/HOU Valley View, Little Witley (in circulation) Parish Councillors reported that there had been problems accessing both these applications on the website. The Clerk was asked to pass these comments onto MHDC.</p>	<p>CL</p>

	<p>Parish Councillor Mr A Blissett reported both applications could now be viewed on the website. The Chairman asked all Parish Councillors to send their comments back to the Clerk as soon as possible.</p> <p>b) Approvals/Refusals. There were no applications to discuss.</p> <p>c) Other Planning Issues. - Enquiry from Agent in relation to potential development on School Lane.</p> <p>Parish Council discussed the e-mails which the Clerk had previously circulated in relation to a potential application for housing on School Lane. Concerns were expressed about the safety of the mini roundabout if a development went ahead at this site. The Clerk was asked to respond to the Agent requesting that Parish Council would like to see further details of the site without prejudice.</p>	<p>ALL</p> <p>CL</p>
<p>9.</p>	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £5,463.82p and the Current Account stood at £1,713.35p. The Clerk confirmed that these balances were before the issuance of the cheques listed below.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were approved and signed and the counterfoils and invoices initialled by 2 councillors; £264.00 (Cheque No. 991) Mr C. Jones (Lengthsman February 2015), £308.33 (Cheque No. 992) Mrs C Lightfoot (Clerk's salary – March 2015), £96.00 (Cheque No. 993) Mrs C. Lightfoot (Clerk's expenses – March 2015).</p> <p>c) To review the actual spend against budget. Parish Council agreed the bank reconciliation and this was signed by the Chairman. Parish Council noted the actual spend against budget.</p> <p>d) Notification of Audit 2014/2015. The Clerk reported that she had received notification of the Audit from Grant Thornton for 2014/2015.</p>	
<p>10.</p>	<p>CORRESPONDENCE FOR INFORMATION</p> <p>The Clerk reported that the following correspondence of note had been received by Parish Council:-</p> <ul style="list-style-type: none"> • Local Council Review Magazine. <p>This was circulated amongst members of Parish Council.</p> <ul style="list-style-type: none"> • BT Payphones – adopt a kiosk. • Holt Charities. <p>This was discussed under agenda item 7b Progress Reports.</p> <ul style="list-style-type: none"> • Ron Evans MHDC – replacement bin liner School Lane. <p>The Clerk read out an e-mail from Ron Evans MHDC requesting a replacement bin liner in the rubbish bin on School Lane. The Clerk was asked to contact Ron Evans for further details of where this could be obtained from.</p> <ul style="list-style-type: none"> • Jane Slough, Midlands Air Ambulance – Textile recycling bin. <p>Parish Council indicated that they did not want a textile recycling bin.</p>	<p>CL</p>

	<ul style="list-style-type: none"> • County Highways – David Jew. The Chairman read out a series of e-mails from David Jew from County Highways following a suggestion from a Parishioner that 30 mph signs should be placed on the back of the No Entry signs at Red Lion junction. Unfortunately County Highways did not feel this was a viable option as it was not the start of the 30mph zone and separate repeater 30 mph signs already exist. The Chairman agreed to contact David Jew for further clarity on this issue. 	TAB
11.	<p>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <p>a) Parish Council elections 2015. The Clerk reported on the Meeting that she and Parish Councillor Mrs G. Wotton had attended at MHDC in relation to the forthcoming elections. She clarified that all nomination forms need to be delivered to MHDC by hand. She further reported that she was still awaiting the delivery of the leaflets from CALC and once these were received they would be delivered with the letter from Parish Council to all Parishioners.</p> <p>b) Renewal of Lengthsman Scheme 2015/16. The Clerk reported that she had received the details for the renewal of the Lengthsman Scheme and the budget was the same as previous years £2070.33. The Clerk agreed to complete the paperwork necessary for renewal of the Scheme.</p> <p>c) P3 Scheme 2015/16. The Clerk reported that she had received details of the renewal of the P3 footpaths scheme. The budget for 2015/16 is £500.00. The Clerk confirmed that she had passed these details to Mr Michael Tew, the Parish Footpaths Officer for completion.</p>	CL
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <ul style="list-style-type: none"> • Removal of Trees on School Lane. Parish Council discussed the removal of trees on School Lane as there have been enquiries from a number of residents in relation to this work. The Clerk was asked to contact County Highways to ask when the work would be taking place. • Housing development at Martley. Parish Councillor Mr P. Winney reported that signs are continuing to appear in the Parish in relation to this development, including one fixed to the wall of the Old Forge. The Clerk was asked to contact the residents of the Old Forge and ask that this sign be removed. The Clerk was further asked to contact Bloor Homes and request that advertising signs are not placed in the Parish. 	CL CL
13.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as 16 April 2015.</p>	

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