

**HOLT PARISH COUNCIL  
MINUTES OF THE MEETING HELD  
IN HOLT VILLAGE HALL AT 7.30 p.m.  
ON THURSDAY 18 FEBRUARY 2016.**

**Present :-**

**P. Winney (Chairman)  
J. Bowker (Vice Chairman)  
A. Blissett  
M.Troman  
P. Mobbs  
G. Wotton  
J. Harper  
C. Lightfoot (Clerk)**

**In Attendance:-**

**District Councilor Mrs P. Cumming  
County Councillor Mr P. Grove**

**Absent:-**

<b>1.</b>	<b>PUBLIC QUESTION TIME</b>  There were no members of the public present at the Meeting and therefore no questions.	
<b>2.</b>	<b>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</b>  The Chairman reported that apologies had been received.	
<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>  a) <b>Register of Interests.</b> There were no changes to the Register of Interests. b) <b>Registration of Personal Interests.</b> Parish Councillor Mr J. Harper declared an interest in planning applications Appeal No. (APP/E1855/W/15/3138986) Church Farm Quarry, Grimley, Worcestershire and Appeal No. (APP/J1860/W/15/3138717) Land adjacent to Millennium Green, Holt Heath. Parish Councillors Mr A. Blissett, Mr P. Winney and Mr M. Troman registered an interest in planning application Appeal No. (APP/J1860/W/15/3138717) Land adjacent to Millennium Green, Holt Heath. Parish Councillor Mr M. Troman registered an interest in planning applications 16/00180/FUL Construction of a stable block and lock up store, land at The Paddocks, Ockeridge, WR6 6YR and 15/01453/FUL Proposed Private Ménage, Land at OS 7848, 6240, Ockeridge, Wichenford. Parish Councillor Mr P. Winney	

	<p>registered an interest in planning application 16/00036/FUL Part retrospective application for the change of use of land to form domestic curtilage and erection of garage, 4 Red Lion Cottages, Holt Heath.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><b>COUNTY AND DISTRICT COUNCILLOR REPORTS.</b></p> <p>District Councillor Mrs P. Cumming reported the following matter of note:-</p> <p>a) South Worcestershire Development Plan (SWDP). The SWDP has now been approved as legally compliant by the Planning Inspectorate. Meetings for the approval of the plan are due to be held at MHDC on 23-24 February 2016.</p> <p>b) 2016/17 Budget. Following an announcement by the Government that the level of Council Tax support is due to be decreased there will be an increase in Council Tax of 3.6%. In addition there may be further cuts to cover the shortfall and an increase in shared services with Wychaven. It is possible that planning may be considered as a shared service in the future.</p> <p>c) Divisional Funding. Parish Council asked whether Divisional funding would be available for the purchase of a litter bin in the lay bye opposite Top Barn Farm. District Councillor Mrs P. Cummings and County Councillor Mr P. Grove agreed to investigate the level of funds available and whether a bin in this location could be added to the normal refuse collection cycle.</p> <p>County Councillor Mr P. Grove had reported the following matters of note:-</p> <p>a) Council Tax. In order to fund the savings that need to be made by the County Council there will be a 3.96% increase in Council Tax which equates to £42/year on a band D property.</p> <p>b) Leader of the County Council. Simon Geraghty is the new leader of the County Council and the Deputy leader is Anthony Brigg. Mark Bayliss is due to take over as the Chairman of Worcester City Council.</p> <p>c) Appeal No. APP/E1855/W/15/3138986 Church Farm Quarry, Grimley, Worcestershire. County Councillor Mr P. Grove reported that all written submissions had been sent to the Planning Inspectorate on the above application and the Appeal was currently in progress. An outcome is not expected until June 2016.</p> <p>The Chairman reported that following the Tarmac Liaison Meeting guarantees had been made that the infrastructure at the site would be removed by the end of April 2016. A site visit is due to take place on 17 May 2016 to confirm this has taken place. Parish Councillor Mr J. Harper confirmed that prior notification had been</p>	PC

	<p>obtained for the development of an irrigation pool in the vicinity of Holt Church. A licence had been obtained by Pencroft for the import of 26 000 tonnes of material. The work is due to be completed in a few weeks.</p> <p>d) Divisional funding. County Councillor Mr P. Grove he was able to contribute £750.00 to the project to expand Holt Churchyard from Divisional Funding. The Clerk was asked to complete the application form as soon as possible.</p> <p>e) Highways. Parish Councillor Mr A. Blissett reported on the poor state of repair of the road in the vicinity of the mini roundabout. County Councillor Mr P. Grove requested photos of the damaged area which Parish Councillor Mr A. Blissett agreed to provide.</p>	<p>CL</p> <p>AB</p>
<p>5.</p>	<p><b>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 21 JANUARY 2016.</b></p> <p>The minutes of the Meeting of Holt Parish Council held on 21 January 2015 were approved by Parish Council and signed by the Chairman as a true record.</p>	
<p>6.</p>	<p><b>PROGRESS REPORTS</b></p> <p>a) BT telephone kiosk – insurance requirements - status report. The Clerk reported that the insurance company had reported that the current level of insurance held by Parish Council for street furniture was sufficient to cover the telephone kiosk. Parish Councillor Mr P. Mobbs agreed to take on the project to install a defibrillator with Parish Councillor Mr M. Troman and report back to the next Meeting on progress made.</p> <p>b) Wildflower scheme – update on project. Parish Councillor Mr J. Harper agreed to spray and peg the site. The Chairman and Parish Councillor Mrs G. Wotton agreed to inspect the site once this had been done and investigate the options for purchasing seed.</p> <p>c) Parish Noticeboard – progress report. The Clerk confirmed that the new Parish Noticeboard had been ordered. She further confirmed that the Parish Footpaths Noticeboard had been removed by Worcester County Council.</p> <p>d) Highways drainage issues – progress report. The Clerk reported all Parish drainage issues had been reported via the Worcestershire Hubb.</p> <p>e) Holt Parish Website – update. Parish Council responded positively to the new Parish website details of which had been circulated prior to the Meeting. The Chairman thanked Parish Councillor Mr A. Blissett for all his hard work. The Clerk agreed to include details of the new website on all future Parish correspondence. Parish Councillor Mr A. Blissett agreed to look into the possibility of obtaining funding for the new website through the transparency fund. Parish Councillor Mr A. Blissett further agreed to</p>	<p>PM MT</p> <p>JH GW PW</p> <p>AB</p>

	<p>draft a short article on the new website for inclusion in the Parish magazine.</p> <p>f) Parish Burial Ground – progress report.</p> <p>The Chairman reported the survey of the geology of the site to satisfy the requirements of the Environment Agency was still ongoing.</p>	
7.	<p><b>PLANNING</b></p> <p>a) Applications Pending.</p> <p><i>15/00811/OUT Outline application for 24 dwellings, Field off School Lane (Recommend Refusal)</i></p> <p>The Clerk reported that nothing further had been heard on this application. <i>Appeal No. APP/E1855/W/15/3138986 Proposed Aggregates Material Recycling Facility, Workshop Building and Ecological Restoration and Enhancement Areas, Church Farm Quarry, Grimley, Worcestershire (Recommend Refusal)</i></p> <p>This application was discussed under Agenda item 4. County Councillor reports.</p> <p><i>Appeal No. APP/J1860/W/15/3138717 Outline application with all matters reserved, for a proposed residential development of up to 40 dwellings, including 40% affordable dwellings. Land Adjacent to the Millennium Green, Holt Heath. (Recommend Refusal).</i></p> <p>The Clerk reported that nothing further had been heard on this application. <i>16/00180/FUL Construction of stable block and lock up store, Land at The Paddocks, Ockeridge, Wichenford, WR6 6YR (Being circulated).</i></p> <p>Parish Council discussed this application and recommended approval of the application.</p> <p>b) Approvals/Refusals.</p> <p><i>14/01285/HOU Proposed 2 storey extension, 2 Woodbury Park, Holt Heath. (Refused)</i></p> <p>It was noted that the Applicant had appealed on this application. The Clerk reported that Parish Council were not required to make any further submissions.</p> <p><i>16/00036/FUL Part retrospective application for the change of use of form domestic curtilage and erection of garage, 4 Red Lion Cottages, Holt Heath (Approved).</i></p> <p><i>15/01561/CPU Certificate of Lawfulness of proposed use of existing hotel for mixed use as hotel and wedding ceremonies, Holt Fleet, WR6 6NL (Approved).</i></p> <p><i>15/01453/FUL Proposed Private Menage, Land at OS 7848 6240, Ockeridge, Wichenford, Worcestershire. (Approved)</i></p> <p>c) Other Planning issues.</p> <p>There were no issues to discuss.</p>	CL
8.	<p><b>FINANCE</b></p> <p>a) To note the current bank balances.</p> <p>It was confirmed that the Deposit Account stood at £4,513.26p and the Current Account stood at £2,644.30p. The Clerk confirmed that these balances were before the issuance of the cheques listed below.</p> <p>b) To consider payments made in accordance with the attached schedule.</p>	

	<p>The following cheques were signed and the invoices initialled by two members of Parish Council:- Mrs C. Lightfoot (Cheque No. 1052) £308.33 (Clerks salary – February 2016), Mr C. Jones (Cheque No. 1053) £252.00 (Lenghtsman – January 2016), Mr P. Winney (Cheque No. 1054) £24.26 (Chairman’s expenses – gift for Parish Footpaths Officer) and Mrs C. Lightfoot (Cheque No. 101055) £9.62 (Clerk’s expenses – February 2016).</p> <p>c) To review the actual spend against budget. Parish Council noted the actual spend against budget.</p> <p>d) Approval of the 5 year budget. In light of the amendments the Precept approved at the last Meeting of Parish Council the Clerk presented an updated 5 year budget. This was reviewed and approved by Parish Council.</p> <p>e) Update of bank mandate. The new bank mandate was signed by Mr P. Mobbs and the Clerk agreed to pass the updated paperwork onto HSBC.</p>	CL
9.	<p><b>CORRESPONDENCE FOR INFORMATION</b></p> <p>The Clerk reported that all correspondence of note had been circulated to Parish Council.</p>	
10.	<p><b>CLERK’S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</b></p> <p>a) Letter to Parishioners. A letter to Parishioners explaining the position in relation to Holt Burial Ground and the increase in Precept was reviewed and approved by Parish Council. The Clerk agreed to make the agreed changes and pass the letter to Parish Councillor Mr J. Harper to arrange printing and distribution.</p> <p>b) Parish Footpaths Officer. The Chairman reported that a card and gift had been purchased for Mr M. Tew in recognition for his many years’ service as Parish Footpaths Officer.</p>	CL JH
12.	<p><b>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</b></p> <ul style="list-style-type: none"> <li>• Trees on School Lane. Parish Councillor Mr J. Harper reported that he had viewed the trees in School Lane and whilst he was not able to carry out the work himself he had a local contact who could do so. Parish Council agreed that the work should be carried out.</li> <li>• Footpath to Broomfields. Parish Councillor Mr J. Harper reported that the footpath down to Broomfields on the A4133 needed siding out as a matter of urgency as it was becoming hazardous to pedestrians. The Clerk agreed to contact County Highways on this issue.</li> </ul>	JH  CL
13.	<p><b>DATE OF NEXT MEETING</b></p> <p>The date of the next Meeting of Parish Council was confirmed as 17</p>	

	<b>March 2016.</b>	
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