

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 15 SEPTEMBER 2016.**

Present :-

**J. Bowker (Vice Chairman)
A. Blissett
J. Harper
P. Mobbs
G. Wotton
C. Lightfoot (Clerk)
County Councillor Mr P. Grove
District Councillor Mrs. P Cumming**

Absent:-

**P. Winney (Chairman)
M.Troman**

1.	<p>PUBLIC QUESTION TIME</p> <p>Two Parishioners attended the Meeting. They explained they had come to observe Parish Council. They explained they were particularly interested in Planning Application J1860/3138717 Land Adjacent to the Millennium Green, Holt Heath as they had bought a property on Cherry Orchard which backed onto the Millennium Green. The Clerk gave a brief summary of the Planning Application and informed them of the Appeal date (9 November 2016).</p>	
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Chairman reported that apologies had been received from Parish Councillor P. Winney (The Chairman) and Parish Councillor Mr M. Troman.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. Parish Councillors Mr A. Blissett, Mr J. Harper and Mr P. Mobbs registered an interest in Planning Application J1860/15/3138717 Land Adjacent to the Millennium Green, Holt Heath. Mr J. Harper registered an interest in Planning Applications 16/01329/FUL and 16/01265/FUL Top Barn Business Centre.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p>	

	<p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
<p>4.</p>	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>County Councillor Mr P. Grove reported the following matters of note.</p> <p>a) Highways. County Councillor Mr P. Grove reported that he had met The Chairman and Gerry Brienza of County Highways to discuss the state of the mini roundabout following the resurfacing. It was agreed that Highways would revisit the site as the job had not been completed satisfactorily. In addition it had been agreed that County Councillor Mr P. Grove would fund a dropped kerb on the A443 through the Woodbury Park walkway. County Councillor Mr P. Grove asked the Clerk to check the Divisional Fund spending in the Parish to date.</p> <p>b) Five year plan. It was reported that following on from Malvern Hills District Council 5 year plan that WCC had decided to produce a similar document. A summary of what was to be included in the Plan was given to the Clerk.</p> <p>c) Community Speed Watch. Currently this has only been taken up by one Parish. Parish Councillor Mr A. Blissett asked if there was a possibility of having the Speed Awareness Partnership back on the A443 due to the considerable increase in traffic speeds. County Councillor Mr P. Grove said he would speak to David Petheridge of County Highways on this issue.</p> <p>d) Faster Broadband. County Councillor Mr P. Grove reported that Box 6 (Ombersley) outside Shrawley Village Hall had now been switched on. This box served houses down the Shrawley road in the vicinity of the Lenchford.</p> <p>e) Tarmac Liaison Meeting. County Councillor Mr P. Grove reported on the Tarmac Liaison Meeting. The structure still needs to be removed on the site but it is anticipated this will be completed by Christmas. County Councillor Mr P. Grove agreed to forward the minutes to the Clerk for circulation.</p> <p>District Councillor Mrs P. Cumming reported the following matters of note.</p> <p>a) Planning. Application J/1860/W/15/3138717 Land Adjacent to the Millennium Green, Holt Heath. District Councillor Mrs P. Cumming confirmed the Appeal Date for this application as 9 November 2016 at 10.00 am in MHDC Council Chamber. She asked that submissions focussed on how the development would affect the lives of people living in Holt. All submissions should be copied to Duncan Rudge and Hayley Jones of the Planning Department prior to the Hearing.</p> <p>b) South Worcestershire Development Plan. District Councillor Mrs P. Cumming reported that MHDC were excess</p>	<p>CL</p> <p>PG</p> <p>CL</p>

	<p>of their housing provision in terms of the 5 year land supply at present.</p> <p>c) Five Year Plan. A consultation exercise is currently taking place into the effectiveness of MHDC year plan. A copy was provided for the Clerk. It has been felt that the sharing of officers and services between District Councils has been effective. The next stage is the reallocation and refurbishment of Council buildings in Malvern. A new computer system is also due to be implemented in Planning.</p>	
5.	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 15 SEPTEMBER 2016.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 15 September 2016 were approved by Parish Council with the amendment that apologies had been received from District Councillor Mrs P. Cumming. These were signed by the Vice Chairman as a true record.</p>	
6.	<p>PROGRESS REPORTS</p> <p>a) BT Telephone Kiosk defibrillator project – progress report. Parish Council congratulated Mr P. Mobbs on the fantastic work he had carried out on the Telephone Box. Training to use the defibrillator will take place on Friday 28 October 2016 at 7.30pm.</p> <p>b) Parish Burial Ground – progress report. Parish Council were delighted to report that the Planning Application to extend the Burial Ground had been approved. Clerk reported that Mr Tim Brookes was liaising with the Vicar with regard to the conditions imposed by the Application in relation to planting etc. Parish Council expressed their thanks to Mr Tim Brookes and Mr David Kilner for all the hard work they had put into the project.</p> <p>c) Removal of litter bin base in School Lane – progress report. Parish Councillor Mr J. Harper reported that this had now been done.</p> <p>d) Transparency fund – update on application for funding. The Clerk reported that the new computer equipment had now been purchased and the grant application submitted.</p> <p>f) Recruitment of Parish Footpaths Officer – update on progress. There have been no further developments on this to date. Parish Council were asked to keep making enquiries.</p> <p>g) Red Lion Public House – update on exterior lighting. The Clerk reported that she had written to the Red Lion in relation to the light pollution issues but had yet to receive a response. It was decided to revisit this issue at the next Meeting of Parish Council to see if further action was required.</p> <p>h) Highways issues on Cherry Orchard – progress report. It was reported that these had now been addressed.</p>	<p>ALL</p> <p>ALL</p>
7.	<p>PLANNING</p> <p>a) Applications Pending. <i>15/00811/OUT Outline application for 24 dwellings, Field off School Lane</i></p>	

	<p>(Recommend Refusal) The Clerk reported that nothing further had been heard on this application. 16/01265/FUL Top Barn Business Centre. Change of use to Kindergarten and placement of temporary log cabin on site. (Being circulated). 16/01329/FUL Top Barn Business Centre. Change of use to mixed use, storage and caravan sales and the siting of an office and associated features (Being circulated). Following discussion of both these applications the Clerk was asked to respond on behalf of Parish Council recommending approval. 16/01247/PDU Barn at Bentley Court, Bentley Court. Prior approval for proposed change of use of agricultural building to dwelling house (Recommend Approval). The Clerk reported that nothing further had been heard on this application. 16/01018/FUL Land at OS7848 6250 Ockeridge. Wichenford (Being circulated). (Recommend Refusal). District Councillor Mrs P. Cumming reported that this application was likely to go before the Planning Committee in December. b) Approvals/Refusals. 16/00919/FUL St Martins Church, Extension to existing graveyard. (Declared an interest) Application approved. 16/01064/FUL Unit 15, Top Barn Business Centre. Worcester Road, WR6 NH (Recommend Approval). Application approved.</p> <p>None submitted. c) Other Planning issues. Appeal No. APP/J1860/W/15/3138717 Outline application with all matters reserved, for a proposed residential development of up to 40 dwellings, including 40% affordable dwellings. Land Adjacent to the Millennium Green, Holt Heath. (Recommend Refusal). This application was discussed under Agenda item 4 (District Councillor reports). It was agreed that the Clerk, The Chairman and Parish Councillor Mr J. Bowker would meet to discuss Parish Council's submission to the Appeal Hearing.</p>	<p>CL</p> <p>CL PW JB</p>
<p>8.</p>	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £5,833.29 and the Current Account stood at £2,798.11p. The Clerk advised that the second half of the Precept had now been received.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were signed and the invoices initialled by two members of Parish Council:- Mrs C Lightfoot (Cheque No. 1094) £517.94 (Computer, scanner and associated software – grant application submitted), Mr P Goodman (Cheque No. 1095) £80.00 (Footpaths), Mr P. Goodman (Cheque No. 1096) £1315.00 (Grass cutting), Mr C. Jones (Cheque No. 1097) £144.00 (Lengthsman – September 2016), Mrs C. Lightfoot (Cheque No. 1098) £308.33 (Clerk's</p>	

	<p>salary October 2016), Mrs C. Lightfoot (Cheque No. 1099) £5.00 (Clerk's expenses - October 2016), Mr A. Blissett (Cheque No. 1100) £30.95 (Concrete for installation of litter bin).</p> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget. The Clerk advised that Parish Council would be setting the Precept at the next Parish Council Meeting.</p> <p>d) To note the status of the audit. The Clerk advised that the audit had now been completed and advertised as such. She was still awaiting the invoice.</p>	
9.	<p>CORRESPONDENCE FOR INFORMATION</p> <ul style="list-style-type: none"> Lindridge Parish Council. Parish Council discussed the previously circulated e-mail from Lindridge Parish Council highlighting the traffic issues on the A443. The Clerk was asked to respond to Lindridge Parish Council expressing support for the comments made. It was further suggested that the Clerk make a response to the Worcester Local Transport Plan consultation highlighting the same issues as Lindridge Parish Council. Bryson Sellars, Woodbury Park. Correspondence from Parishioner requesting new fencing by the pedestrian access to Woodbury Park. The Clerk reported that she had already discussed this with the Chairman and it was felt that it was a priority to replace the railings as a health and safety issue. It was suggested that the Clerk investigate the possibility of obtaining Divisional Funding from County Councillor Mr P. Grove for the project. The Clerk was asked to respond to Mr Sellars. 	<p>CL</p> <p>CL</p>
10.	<p>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING Nothing submitted.</p>	
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <ul style="list-style-type: none"> Footpath to Broomfields. The overgrown footpath to Broomfields was raised again. The Clerk said she would continue to chase County Highways on this issue. Parish Newsletters. Parish Councillor Mrs G. Wotton circulated some example Parish Newsletters. It was agreed to put this item on the Agenda of the next Meeting. Parish Conference. Parish Councillor Mrs G. Wotton reported on the Parish 	<p>CL</p> <p>ALL</p>

	Conference at MHDC that she had attended with the Chairman.	
13.	DATE OF NEXT MEETING The date of the next Meeting of Parish Council was confirmed as Thursday, 17 November 2016.	