

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 17 NOVEMBER 2016.**

Present :-
P. Winney (Chairman)
J. Bowker (Vice Chairman)
A. Blissett
J. Harper
P. Mobbs
G. Wotton
M. Troman
C. Lightfoot (Clerk)
County Councillor Mr P. Grove
District Councillor Mrs. P Cumming

1.	<p>PUBLIC QUESTION TIME</p> <p>There were no members of the public present and therefore no questions.</p>	
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>There were no apologies.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. The Chairman and Parish Councillors Mr A. Blissett, Mr J. Harper, Mr M. Troman and Mr P. Mobbs registered an interest in planning application J1860/15/3138717 Land Adjacent to the Millennium Green, Holt Heath. Mr J. Harper registered an interest in planning applications 16/01329/FUL, 16/01265/FUL Top Barn Business Centre and Planning Application 15/01671/FUL Top Barn Farm Shop. Mr M. Troman registered an interest in planning application 16/01018/FUL Land at OS7848 6250 Ockeridge, Wichenford.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	

<p>4.</p>	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>District Councillor Mrs P. Cummings reported the following matters of note.</p> <p>a) Planning issues.</p> <p>Appeal No. J1860/W/15/3138717 Land Adjacent to the Millennium Green, Holt Heath.</p> <p>District Councillor Mrs P. Cumming reported on the Appeal Hearing for the application for development of land adjacent to the Millennium Green. The appeal lasted for the full day and consisted of the hearing and a site visit. Parish Councillors Mr P. Mobbs and Mr J. Bowker reported back on the hearing from the perspective of Parish Council. An outcome has not yet been received.</p> <p>Planning Application 15/00811/OUT Outline application for 24 dwellings, Field off School Lane.</p> <p>District Councillor Mrs P. Cumming further noted that planning application 15/00811/OUT Outline application for 24 dwellings, Field off School Lane would be subject to an Appeal. Parish Council expressed surprise over this as they had not yet received details relating to the refusal of the original application. The Clerk agreed to follow up this issue with MHDC planning.</p> <p>Planning Application 16/01018/FUL Land at OS7848 6250 Ockeridge, Wichenford.</p> <p>District Councillor Mrs P. Cumming reported that this application was due to go before Committee on 7 December 2016. Parish Council did not feel it was necessary to send a representative to the Committee Meeting as Parish Council's reasons for refusal had been clearly documented.</p> <p>County Councillor Mr P. Grove provided the Clerk with a copy of his report on County Council matters. Parish Council noted the contents of the report.</p>	<p>CL</p>
<p>5.</p>	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 20 OCTOBER 2016.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 20 October 2016 were approved by Parish Council and signed by the Chairman as a true record.</p>	

<p>6.</p>	<p>PROGRESS REPORTS</p> <p>a) BT Telephone Kiosk defibrillator project – progress report. It was reported that 20 people had attended the defibrillator training. Parish Councillor Mr P. Mobbs had compiled a list of attendees. Further names were suggested by the Clerk to be added to list of Parishioners who already had training in using defibrillators. Mr P. Mobbs reported that the defibrillator was due to be installed shortly. Parish Council decided that lighting was necessary in the telephone kiosk and Parish Councillor Mr P. Mobbs agreed to contact Jeremy Massey to arrange this. Parish Councillor Mr P. Mobbs agreed to ensure the defibrillator was registered on the appropriate websites and arrange publicity for the Parish website and Parish magazine.</p> <p>b) Parish Burial Ground – progress report. The Clerk was asked to contact the vicar to clarify when he envisages the extension to the burial ground will be consecrated. The Chairman reported that Mr Tim Brookes had agreed to carry out tree planting on the site.</p> <p>c) Transparency fund – update on application for funding. The Clerk reported that she was still awaiting the grant monies for this item.</p> <p>d) Recruitment of Parish Footpaths Officer – update on progress. There have been no further developments on this to date. Parish Council were asked to keep making enquiries.</p> <p>e) Red Lion Public House – update on exterior lighting. It was reported that this issue had now been addressed.</p> <p>f) Tarmac Liaison Meeting – circulation of minutes. The Clerk reported that this had now been carried out.</p> <p>g) Community Speed Watch – progress report. County Councillor Mr P. Grove reported that he had requested that the Road Safety Partnership came back and monitored vehicle speeds. However, they were very under staffed for the area they cover.</p> <p>h) Divisional Funding – update on applications. County Councillor Mr P. Groves reported that the applications had been received for £750.00 for the extension to the burial ground and £180.00 for fencing by the cut through to Woodbury Park. He advised that the monies should be received by Christmas. The Chairman thanked County Councillor Mr P. Grove for his generosity. County Councillor Mr P. Grove further reported that the dropped kerbs in the vicinity of the Woodbury Park cut through would be installed around February.</p> <p>i) Worcester Local Transport Plan – update on submission of comments. The Clerk reported that Parish Council’s comments had been submitted.</p> <p>j) Footpath to Broomfields – progress reports. The Clerk reported this was still outstanding despite numerous requests to County Highways.</p> <p>k) Parish Newsletter – discussion of project. This item was forwarded to the next Parish Council Meeting.</p>	<p>PM</p> <p>CL</p> <p>ALL</p> <p>ALL</p>
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7.	<p>PLANNING</p> <p>a) Applications Pending. 15/00811/OUT Outline application for 24 dwellings, Field off School Lane (Recommend Refusal) This application was discussed under Agenda item 4 District Councillor reports. 16/01265/FUL Top Barn Business Centre. Change of use to Kindergarten and placement of temporary log cabin on site. (Recommend Approval). 16/01329/FUL Top Barn Business Centre. Change of use to mixed use, storage and caravan sales and the siting of an office and associated features (Recommend Approval.) The Clerk reported that nothing further had been heard on these applications. 16/01018/FUL Land at OS7848 6250 Ockeridge. Wichenford (Recommend Refusal). This application was discussed under Agenda item 4 District Councillor reports. 16/01486/Out Wishville, Ockeridge Lane (Holt Heath). The Chairman reported he had been on a site visit with regards to this application and he was concerned as to the size and scale of the development in relation to the available plot. Parish Council discussed the application at length. The Clerk reported that she had obtained an extension on the application. Parish Council were advised to carry out a site visit and submit their responses to the Clerk as soon as possible so she could collate the comments and respond to MHDC.</p> <p>b) Approvals/Refusals. 16/01247/PDU Barn at Bentley Court, Bentley Court. Prior approval for proposed change of use of agricultural building to dwelling house (Refused). 16/01411/FUL Proposed alterations to form new disability access ramp - Holt Fleet Hotel (Approved).</p> <p>c) Other Planning issues. Appeal No. APP/J1860/W/15/3138717 Outline application with all matters reserved, for a proposed residential development of up to 40 dwellings, including 40% affordable dwellings. Land Adjacent to the Millennium Green, Holt Heath. (Recommend Refusal). This application was discussed under Agenda item 4 (District Councillor reports).</p>	ALL CL
8.	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £ 4833.29 and the Current Account stood at £ 1394.89p.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were signed and the invoices initialled by two members of Parish Council:- Grant Thornton (Cheque No. 1101) £120.00 (Audit fee), Mr C Jones £78.00 (Cheque No. 1102) (Lengthsman – October 2016), Mrs C. Lightfoot (Cheque No. 1003) £308.33 (Clerk’s salary November 2016), Mrs C. Lightfoot (Cheque No. 1004) £44.02</p>	

	<p>(Clerk's expenses - November 2016), City signs (Cheque No. 1005) £48.00 (Defibrillator signs).</p> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget. The Clerk advised that Parish Council were still awaiting the VAT reclaim and Transparency grant funding.</p> <p>d) Discussion of the 5 year budget projection and discussion and approval of Precept for 2017/18. The Clerk presented the 5 year budget projection and the proposed precept for 2017/18. After some discussion the figures were agreed with a 2% increase from the previous year setting the precept at £10359.00 for 2017/18. The Clerk was asked to type up the figures for the Chairman to sign and submit them to MHDC.</p>	CL
9.	<p>CORRESPONDENCE FOR INFORMATION</p> <p>The Clerk reported all correspondence of note had been circulated prior to the Meeting.</p>	
10.	<p>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <p>a) Christmas activities. Parish Councillor Mrs G. Wotton reported on the following events.</p> <ul style="list-style-type: none"> - Christmas in the Village. 6 December 2016. 7.00pm Holt Village Hall. - Sparkles Christmas tree competition and service. 17th December 2016. 4.00 – 6.00 pm St Martins Church, Holt. <p>The Chairman reported the Santa and his sleigh would be visiting the village on 18 December 2016. The Clerk was asked to produce some posters.</p> <p>The Chairman further reported that the Christmas tree needed pruning and topping and further trees in the vicinity of the tree needed pruning. The Clerk was asked to pass an e-mail to the Chairman confirming none of the trees on this piece of land were subject to a tree protection order.</p> <p>b) Approval of Meeting Dates for 2017. The meeting dates for 2017 were approved by Parish Council and the Clerk was asked to book the village hall.</p>	CL CL CL
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <ul style="list-style-type: none"> • Village Hall fencing. It was noted that the black fencing was difficult to see at night. The Chairman agreed to purchase some reflective tape for the gateposts. • Drain clearance. The Clerk was asked to report the drain outside Cherry Tree Cottage was blocked and the road was flooding. • Bench in bus lay-bye. Parish Councillor Mr P. Mobbs reported that the bench in the bus 	PW CL

	lay bye would require rubbing down and repainting in the Spring.	
13.	DATE OF NEXT MEETING The date of the next Meeting of Parish Council was confirmed as Thursday, 19 January 2016. The Chairman wished all members of Parish Council a very Happy Christmas.	